

Board of Directors – Remote Meeting**Minutes of the Greater Portland Transit District’s Board of Directors Meeting on****January 27, 2022 at 4:00 p.m. via Zoom**<https://us02web.zoom.us/j/81317288106?pwd=U21WRGxwMkdFTHR4cjdOT2JSTlyQT09>

Passcode: 511453 | Webinar ID: 813 1728 8106

Board Members Present:

Mike Foley, Vice President
Andrew Zarro
Ed Suslovic
John Thompson
Merrill Barter
Paul Bradbury- Treasurer
Nat Tupper- Secretary
Jeff Levine
Ryan Leighton
Pious Ali

Staff and Others Present:

Greg Jordan, Executive Director
Glenn Fenton, Chief Transportation Officer
Shelly Brooks, Finance Director
Danielle Nemeth, Human Resources Director
Mike Tremblay, Transit Development Director

Board Members Absent:

Hope Cahan
Ashley Rand

Public:

None

1. With a quorum in place, the meeting was called to order at 4:02 p.m. by Mike Foley, Vice President.

2. Public Comment

No members of the public were present.

3. Meeting Minutes from December 16, 2021

John Thompson moved, seconded by Nat Tupper, to approve the minutes with the correction of a typo of \$3.3m to \$5.3m and addition of Pious Ali the list of attendees. A roll call vote was taken by Lauren Shaw, Executive Assistant. With approval by Mike Foley, John Thompson, Ed Suslovic, Paul Bradbury, Merrill Barter, Pious Ali, Andrew Zarro, Bill Rixon, Jeff Levine, Nat Tupper, and Ryan Leighton, **the motion passed unanimously by all those present.**

4. Welcome new Board member Andrew Zarro

Portland City Council Member Andrew Zarro was appointed to the Metro Board by the Portland City Council in December. Board members and Metro staff introduced themselves and welcomed Andrew to the Metro Board of Directors.

5. Executive Director’s Report

The Executive Director provided on a presentation on the following topics:

- Monthly Ridership.
- Metro Staffing update
- ARPA Transit Funding

- Metro Electric Bus Project
- Upcoming Bus Shelter Art Installations
- PACTS Plans & Studies (Transit Tomorrow, Transit Together)

Nat Tupper asked if collaboration can be initiated between Metro and CBL for battery charging. Greg Jordan responded that this may be a possibility in the long-term.

John Thompson asked about the Gorham connector. Greg Jordan responded that Metro is consulting with MTA on the Gorham connector and will be asking MTA to present to the Metro Board at a future meeting.

6. Contract with Great Falls Construction

Staff seeks approval of a contract with Great Falls Construction to repair leaky windows and roof at Metro's Pulse location on Elm St. Board approval is required because staff is seeking an exception to its procurement policy. Glenn Fenton provided a presentation explaining why the work is necessary and the reason justifying contract award as a procurement exception. In short, despite multiple attempts to implement a competitive process without adequate response, only one firm was identified that could perform the work. Because the contract value is over \$25,000 and the result of negotiations with one firm, board approval is required.

John Thompson moved, seconded by Nat Tupper, to approve the contract award to Great Falls Construction. A roll call vote was taken by Lauren Shaw, Executive Assistant. With approval by Mike Foley, John Thompson, Ed Suslovic, Paul Bradbury, Merrill Barter, Pious Ali, Andrew Zarro, Bill Rixon, Jeff Levine, Nat Tupper, and Ryan Leighton, **the motion passed unanimously by all those present.**

7. Executive Session

John Thompson moved, seconded by Pious Ali, to enter into Executive Session to discuss the possible acquisition of real property pursuant to 1 MRSA, Section 405 (6) (C). Pious Ali seconded the motion. A roll call vote was taken by Lauren Shaw, Executive Assistant. With approval by Mike Foley, John Thompson, Ed Suslovic, Paul Bradbury, Merrill Barter, Pious Ali, Andrew Zarro, Bill Rixon, Jeff Levine, Nat Tupper, and Ryan Leighton, **the motion passed unanimously by all those present, and the Board entered into Executive Session at 4:35 p.m.**

Greg Jordan, Glenn Fenton, Shelly Brooks, and Mike Tremblay attended Executive Session.

The Board exited Executive Session at 5:05 p.m.

8. Future Agenda Items -

- MTA Presentation on Gorham Connector (March, 2022)
- Comprehensive Review of Board Policies (2022)
- Cost-Revenue Allocation Policies-Procedures (2022)
- Metro Strategic Planning Effort (2022-2023)

9. Upcoming meetings

- Finance Committee – February 2 at 4:00 p.m. - CANCELED
- Executive Committee – February 9 at 3:30 p.m.
- Ridership Committee – February 17 at 4:00 p.m.
- Board of Directors – February 27 at 4:00 p.m.

10. Adjournment

John Thompson moved, seconded by Nat Tupper, to adjourn. A roll call vote was taken by Mike Foley, Vice President. With approval by John Thompson, Ed Suslovic, Paul Bradbury, Merrill Barter, Pious Ali, Andrew Zarro, Bill Rixon, Jeff Levine, Nat Tupper, and Ryan Leighton, and Mike Foley, **the motion passed unanimously by all those present and the meeting adjourned at 5:12 p.m.**