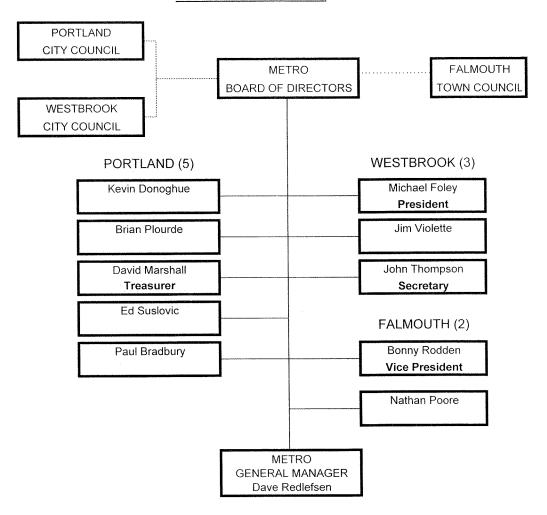
# 2012 Operating Budget

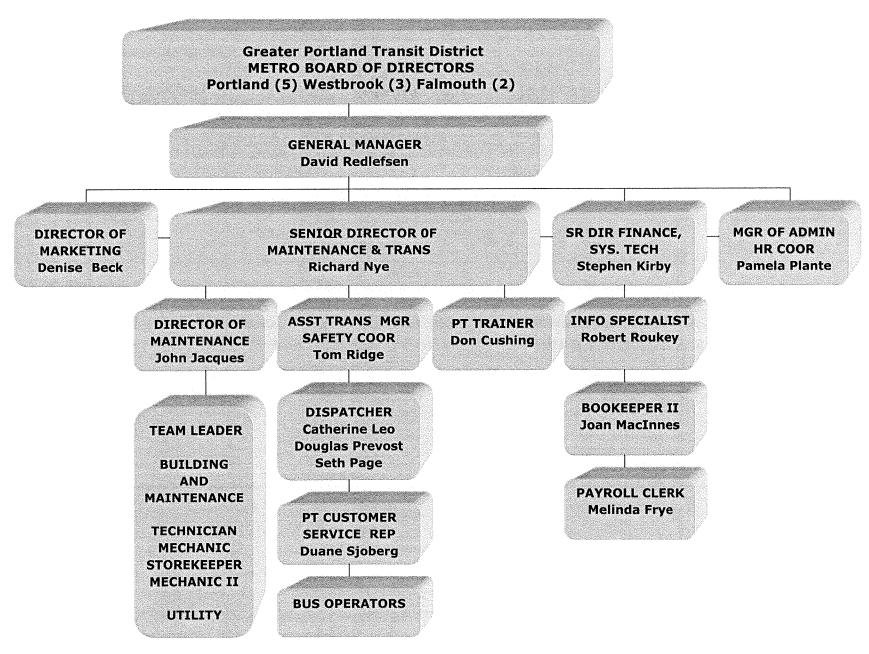


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#### **METRO ORGANIZATION**





M: Office 97 Files/Budget Book/Organizational Chart

#### GREATER PORTLAND TRANSIT DISTRICT **SUBSIDY REQUEST 2012**

ADMINISTRATION	\$917,831
TRANSPORTATION	4,043,712
MAINTENANCE	1,447,504
TOTAL EXPENDITURES	\$6,409,047

LESS:

REVENUES	\$2,066,721
	92.747
STATE OPERATING SUBSIDY	83,746
FEDERAL OPERATING SUBSIDY	1,316,486
The first of the f	
FAST FEDERAL/STATE OPERATING SUBSIDY	-
PREVENTIVE MAINTENANCE REIMBURSEMENT	-
UNRESERVED RETAINED EARNINGS USE	
ONKESERVED RETAINED EARININGS OSE	-
GPTD SURPLUS FROM 2011 (unaudited)	101,000
,	**************************************
LOCAL SUBSIDY	\$2,841,094
	3

#### GREATER PORTLAND TRANSIT DISTRICT SUBSIDY REQUEST 2012

#### LOCAL SUBSIDY BREAKDOWN BY COMMUNITY FOR 2012

	2012	2012	2012	Increase	<u>i</u>
	OPERATING	CAPITAL	TOTAL		
PORTLAND (81% by mileage '09, 85% in '08)	\$2,335,711	\$103,427	\$2,439,138	0.81	\$106,484
WESTBROOK (13% by mileage '09, 15% in '08)	\$375,417	\$16,599	\$392,016	0.13	17,089
FALMOUTH (6% by mileage '09)	\$129,966	\$7,661	\$137,627	0.06	7,888
TOTAL SUBSIDIES	\$2,841,094	\$127,688	\$2,968,781	0.046333	\$131,461

#### LOCAL SUBSIDY BREAKDOWN BY COMMUNITY FOR 2011

	2011	2011	2011	
	OPERATING	CAPITAL	TOTAL	
PORTLAND (81% by mileage '09, 85% in '08)	\$2,296,232	\$36,422	\$2,332,654	0.82
WESTBROOK (13% by mileage '09, 15% in '08)	369,081	5,846	374,927	0.13
FALMOUTH (6% by mileage '09)	127,041	2,698	129,739	0.05
TOTAL SUBSIDIES	\$2,792,354	\$44,966	\$2,837,320	

Note: Falmouth credit included for JARC receipts \$40,500

REVENUE CATEGORY	ACTUAL 2010	BUDGETED 2011	UNAUDITED 2011	ESTIMATED 2012
PASSENGER FARES:				
Passenger Fare Box including Route 8 Cruise 5	\$807,489	\$848,997	\$889,354	\$907,820
Monthly Pass Sales	180,080	184,881	210,548	212,653
MaineCare Pass Sales	344,008	352,448	418,600	432,000
Bus & Buy	10,945	11,055	11,953	12,073
Scrip Ticket Sales	22,852	23,081	24,343	24,586
Ten Ride Ticket Sales	133,799	143,137	154,073	174,613
USM 10 Ride, Summer Youth	24,795	24,785	35,841	3,800
TOTAL PASSENGER FARES	\$1,523,968	\$1,588,384	\$1,744,712	\$1,767,546

REVENUE CATEGORY	ACTUAL 2010	BUDGETED 2011	UNAUDITED 2011	ESTIMATED 2012
NON-TRANSPORTATION REVENUES:				
Rental - RTP	\$2,750	\$2,750	\$2,750	\$2,750
Interest Income	423	300	116	150
Falmouth Rt. 7	51,622	54,000	69,251	60,000
RTP/PSD Sevices	24,293	24,322	23,838	24,075
Advertising	138,925	145,000	217,222	185,000
Miscellaneous Income	112,940	109,607	82,867	27,200
TOTAL NON-TRANS. REVENUE	\$330,953	\$335,979	\$396,044	\$299,175
TOTAL PASSENGER & NON- TRANSPORTATION REVENUE	\$1,854,921	\$1,924,363	\$2,140,756	\$2,066,721

REVENUE CATEGORY	ACTUAL 2010	BUDGETED 2011	UNAUDITED 2011	ESTIMATED 2012
OPERATING SUBSIDIES:				
Local Operating Subsidy	\$2,791,763	\$2,792,355	\$2,791,763	\$2,841,094
Local Debt Service Subsidy	-	-	-	-
State Operating Subsidy	84,679	84,679	84,679	83,746
Federal Operating Subsidy	1,320,870	1,316,486	1,320,870	1,316,486
FAST Federal & State Operating Subsidies	-	-	-	-
Preventive Maintenance Reimbursement	57,000	er .	-	-
TOTAL OPERATING SUBSIDIES	\$4,254,312	\$4,193,520	\$4,197,312	\$4,241,326
TOTAL REVENUES	\$6,109,233	\$6,117,883	\$6,338,068	\$6,308,047
Unreserved Retained Earnings Use	-	-	-	
Surplus (Deficit) from Previous Year		20,900	101,000	101,000
TOTAL RESOURCES AVAILABLE FOR OPERATIONS	\$6,109,233	\$6,138,783	\$6,439,068	\$6,409,047

EXPENDITURE CATEGORY	ACTUAL 2010	BUDGETED 2011	UNAUDITED 2011	ESTIMATED 2012
	2010	2011	2011	2012
ADMINISTRATIVE DEPARTMENT WAGES				
Salaries & Wages	\$339,733	\$338,236	\$345,270	\$355,628
Other Salaries & Wages	-	<u>-</u>	1,690	1,746
TOTAL WAGES	\$339,733	\$338,236	\$346,960	\$357,374
FRINGE BENEFITS				
Holidays	\$17,953	\$17,953	\$15,133	\$15,986
Vacations	31,571	31,571	30,194	33,901
F.I.C.A.	29,813	29,698	29,768	30,661
Pension Contribution	13,046	12,979	10,701	14,022
Workers' Compensation Insurance	1,997	2,197	2,102	2,365
Health, Dental & Life Insurances	74,237	80,753	80,858	73,357
Unemployment Insurance	12,877	11,000	3,116	3,000
TOTAL FRINGE BENEFITS	\$181,494	\$186,151	\$171,872	\$173,292

EXPENDITURE CATEGORY	ACTUAL 2010	BUDGETED 2011	UNAUDITED 2011	ESTIMATED 2012
ADMINISTRATIVE DEPARTMENT (cont) SERVICES				
Marketing	\$16,206	\$17,000	\$15,650	\$17,000
Legal Fees	25,250	30,000	42,826	43,000
Audit Fees	11,711	11,375	11,375	11,375
C.O.G. Services	43,950	10,000	10,952	30,000
Travel & Meetings	7,296	7,296	6,484	7,298
Dues & Subscriptions	2,624	2,624	2,442	2,700
Training	5,065	7,000	6,090	6,000
Maint. Agreements & Consult. Srvcs.	856	856	916	5,530
Debt Service - Interest on Short Term Debt	15,104	16,800	16,776	16,800
Debt Service - Interest on Long Term Debt	-	-	6,935	18,235
Contingency Allowance	-	25,000	-	-
Computer, Security & Other Services	17,522	18,001	19,014	18,933
Goodwill Fund	861	861	1,950	1,950
TOTAL SERVICES	\$146,445	\$146,813	\$141,410	\$178,821

EXPENDITURE CATEGORY	ACTUAL 2010	BUDGETED 2011	UNAUDITED 2011	ESTIMATED 2012
	2010	2011	2011	2012
ADMINISTRATIVE DEPARTMENT (cont)				
COMMODITIES				
Tickets and Transfers	\$4,482	\$4,500	\$5,872	\$5,900
Schedules	9,006	9,000	10,234	10,500
Office Supplies	12,574	12,794	10,724	11,200
Telephone	49,803	49,800	46,296	44,300
•				
TOTAL COMMODITIES	\$75,865	\$76,094	\$73,126	\$71,900
INSURANCE				
Auto & General Liability Insurances	\$108,524	\$121,549	\$120,416	\$129,544
Crime, Boiler, Pub.Off. Liab.Insurances	3,349	6,900	2,379	6,900
TOTAL INSURANCE	\$111,873	\$128,449	\$122,795	\$136,444
·				
TOTAL ADMINISTRATIVE BUDGET	\$855,410	\$875,743	\$856,163	\$917,831

EXPENDITURE CATEGORY	ACTUAL 2010	BUDGETED 2011	UNAUDITED 2011	ESTIMATED 2012
TRANSPORTATION DEPARTMENT WAGES				
Salaries & Wages	\$ 1,918,326	\$1,994,847	\$1,856,396	\$1,924,159
Overtime	253,845	107,997	348,180	348,466
TOTAL WAGES	\$2,172,171	\$2,102,844	\$2,204,576	\$2,272,625
FRINGE BENEFITS				
Holidays	\$91,917	\$92,008	\$86,863	\$89,469
Vacations	156,157	161,612	151,188	166,173
F.I.C.A.	176,744	175,828	176,134	185,607
Pension Contribution	106,927	107,234	102,194	107,164
Workers' Compensation Insurance	74,202	79,226	79,016	87,106
Health, Dental & Life Insurances	632,106	662,070	668,085	595,355
Uniforms	9,039	9,069	7,966	8,262
DOT Compliance	3,644	4,000	4,540	4,600
TOTAL FRINGE BENEFITS	\$1,250,736	\$1,291,047	\$1,275,986	\$1,243,736

EXPENDITURE CATEGORY	ACTUAL 2010	BUDGETED 2011	UNAUDITED 2011	ESTIMATED 2012
TRANSPORTATION DEPARTMENT (cont) COMMODITIES				
Diesel Fuel	\$237,752	\$276,000	\$435,848	\$337,750
Urea	0	32,000	2,924	3,500
Natural Gas - Bus Fuel	227,995	185,000	154,291	170,000
Motor Oil	9,157	8,690	6,907	7,026
TOTAL COMMODITIES	\$474,904	\$501,690	\$599,970	\$518,276
Pulse Operating Costs		9267	8,348	9,075
TOTAL TRANSPORTATION BUDGET	\$3,897,811	\$3,904,848	\$4,088,880	4,043,712

EXPENDITURE CATEGORY	ACTUAL 2010	BUDGETED 2011	UNAUDITED 2011	ESTIMATED 2012
MAINTENANCE DEPARTMENT				
WAGES				
Salaries & Wages	\$479,334	\$470,100	\$443,383	\$500,667
Overtime	18,132	20,000	33,010	28,000
TOTAL WAGES	\$497,466	\$490,100	\$476,393	\$528,667
FRINGE BENEFITS				
	\$22,975	\$23,779	\$21,320	\$21,960
Holidays	Ψ22,913	Ψ23,119	Ψ21,320	Ψ21,900
Vacations	28,813	28,813	29,818	29,131
F.I.C.A.	46,047	46,216	39,206	45,515
Pension Contribution	25,209	25,362	21,443	24,686
Workers' Compensation Insurance	8,558	13,000	9,100	13,000
Health, Dental & Life Insurances	172,671	184,891	177,661	162,993
Tool & Uniform Allowances and Misc.	8,020	8,424	9,532	9,581
TOTAL FRINGE BENEFITS	\$312,293	\$330,485	\$308,080	\$306,866

EXPENDITURE CATEGORY	ACTUAL 2010	BUDGETED 2011	UNAUDITED 2011	ESTIMATED 2012
MAINTENANCE DEPARTMENT (cont) COMMODITIES				
Parts & Supplies - Service Equipment	\$15,380	\$15,630	\$13,782	\$14,059
Parts - Revenue Equipment	185,538	140,191	122,437	134,267
Parts - Shop/Garage Bldg. & Grounds	44,519	45,000	65,212	85,875
Other Materials & Supplies	34,318	36,374	35,279	37,956
Tires - Revenue Equipment	22,340	22,627	26,491	38,391
Supplies - Servicing Revenue Equip.	35,418	35,686	43,400	43,400
Electricity	97,512	103,200	89,611	98,200
Water & Sewer	7,897	7,897	8,475	8,823
Obsolete Inventory Write Off (Flexibles	62,892	-	1,466	-
Gas Heat	99,851	95,000	109,287	115,000
TOTAL COMMODITIES	\$605,665	\$501,605	\$515,440	\$575,971

EXPENDITURE CATEGORY	ACTUAL 2010	BUDGETED 2011	UNAUDITED 2011	ESTIMATED 2012
Warranty Compressor Maint Agreement		36,000	\$0 14,103	\$0 36,000
TOTAL MAINTENANCE BUDGET	\$1,415,424	\$1,358,190	\$1,314,016	\$1,447,504
TOTAL GENERAL OPERATING EXPENSES	\$6,168,645	\$6,138,781	\$6,259,059	\$6,409,047

#### GREATER PORTLAND TRANSIT DISTRICT 2012 CAPITAL BUDGET

CAPITAL ITEM	FEDERAL	LOCAL	TOTAL
Engine Rebuilds	\$ 12,000	\$ 3,000	\$ 15,000
Transmissions	12,000	3,000	15,000
Tires	4,000	1,000	5,000
Radiators	24,000	6,000	30,000
Bus Wheels	1,600	400	2,000
Van Replacement	20,000	5,000	25,000
Bond Payments Due (Issue 2011)	0	39,288	39,288
With \$70K for AVL Participation	0	70,000	70,000
	\$ 73,600	\$ 127,688	\$ 201,288

### GREATER PORTLAND TRANSIT DISTRICT COMPARISON OF REVENUES FOR 2011 - 2012

	2011 AC	CTUAL	2012 BU	JDGET	
REVENUE CATEGORY		% OF		% OF	INCREASE
	AMOUNT	TOTAL	AMOUNT	TOTAL	(DECREASE)
Passenger Fare Box including Route 8 Cruise Ship	\$889,354	14.0%	\$907,820	14.4%	\$18,466
Monthly Pass Sales	210,548	3.3%	212,653	3.4%	2,105
MaineCare Pass Sales	418,600	6.6%	432,000	6.8%	13,400
Bus & Buy	36,296	0.6%	36,659	0.6%	363
Ten Ride Ticket Sales	154,073	2.4%	174,613	2.8%	20,540
RTP/PSD Sevices	23,838	0.4%	24,075	0.4%	237
Rental - RTP	2,750	0.0%	2,750	0.0%	gu
Interest Income	116	0.0%	150	0.0%	34
Advertising	217,222	3.4%	185,000	2.9%	(32,222)
Miscellaneous Income	118,708	1.9%	31,000	0.5%	(87,708)
State Operating Subsidy	84,679	1.3%	83,746	1.3%	(933)
Federal Operating Subsidy	1,320,870	20.8%	1,316,486	20.9%	(4,384)
FAST Federal & State Operating Subsidies	-	0.0%	-	0.0%	-
Local Operating Subsidy	2,791,763	44.0%	2,841,094	45.0%	49,331
Preventive Maintenance Reimbursement	-	0.0%	-	0.0%	-
Falmouth Rt. 7	69,251	1.3%	60,000	1.0%	(9,251)
TOTAL REVENUES	\$6,338,068	100.0%	\$6,308,047	100.0%	(\$30,021)
Unreserved Retained Earnings	101,000	)	101,000	ı	
Total Revenue and Retained Earnings	\$6,439,068	_	\$6,409,047	-	

### GREATER PORTLAND TRANSIT DISTRICT COMPARISON OF EXPENSES FOR 2011 - 2012

	2011 A	CTUAL	2012 BU	DGET		
EXPENDITURE CATEGORY		% OF		% OF	INCREASE	INCREASE
	AMOUNT	TOTAL	AMOUNT	TOTAL	(DECREASE)	(DECREASE)
Wages	\$3,027,929	48.3%	\$3,158,666	49.2%	\$130,737	4.32%
Fringe Benefits	1,755,938	28.0%	1,723,894	26.9%	(32,044)	-1.82%
Services	141,410	2.3%	178,821	2.8%	37,411	26.46%
Commodities	1,219,335	19.5%	1,220,296	19.0%	961	0.08%
Insurances	122,795	2.0%	136,444	2.1%	13,649	11.12%
Warranty	Beauty de san de charles de san commune de charles de c	-0.1%		0.0%		
TOTAL EXPENSES	\$6,267,407	100.0%	\$6,418,121	100.0%	\$150,714	2.40%

#### GREATER PORTLAND TRANSIT DISTRICT EMPLOYEE INFORMATION

	2008	2009	2010	2011
Administration				
General Manager	1	1	1	1
Assistant General Manager	0.33	0.33	0.33	0.33
Senior Director of Finance	1	1	1	1
Director of Marketing	1	1	1	1
Marketing Coordinator	0.75	0	0	0
Manager of Administration	1	1	1	1
Payroll Clerk	1	1	1	1
Bookkeeper	1	1	1	1
Information Specialist	1	1	1	1
Total Administration	8.08	7.33	7.33	7.33
Transportation				
Senior Director of Maintenance & Transportation	0.67	0.67	0.67	0.67
Assistant Transportation Manager	1	1	1	1
Dispatcher/Supervisor	2	3	3	3
Customer Relations	1.2	1.2	1.2	0.75
Operators	45	45	45	45
<b>Total Transportation</b>	49.87	50.87	50.87	50.42
Maintenance				
Director of Maintenance	1	1	1	1
Team Leader/Technician	1	1	1	1
Night Foreman/Mechanic	1	1	1	1
Mechanics	0	0	0	3
Mechanic II	5	5	5	3
Storekeeper	1	1	1	1
Building Maintenance	1	1	1	1
Utility	1	1	1	1
Total Maintenance	11	11	11	12
GRAND TOTAL	68.95	69.20	69.20	69.75

### GREATER PORTLAND TRANSIT DISTRICT SUPPLEMENTAL INFORMATION

	2008	2009	2010	2011
Cash Fare	\$1.25	\$1.25	\$1.50	\$1.50
Half Fare for Elderly and Handicapped	\$0.60	\$0.60	\$0.75	\$0.75
Monthly Pass	\$37.50	\$37.50	\$40.00	\$45.00
10 Ride Ticket	\$11.00	\$11.00	\$13.50	\$13.50
Half Fare 10 Ride Ticket for Elderly and Handicapped	\$5.50	\$5.50	\$6.75	\$6.75
Metro Day Pass	\$5.00	\$5.00	\$5.00	\$5.00
Transfers	Free	Free	Free	Free
Bus & Buy Stamp from participating merchants	Free*	Free*	Free*	Free*
FIXED ROUTE BUSES				
Active Buses	25	25	25	35
Buses on Peak Service	24	24	. 23	23
Buses on Base Service	19	19	19	19
First Bus out of Garage	5:25 AM	5:25 AM	5:25 AM	5:25 AM
Last Bus Return to Garage	11:40 PM	11:40 PM	11:40 PM	11:40 PM
Scheduled Route Trips per Weekday	444	444	444	444
Scheduled Route Trips per Week	2560	2798	2798	2798
Number of Bus Routes - Weekdays	8	8	8	8
Number of Bus Routes - Sundays	2	2	2	2

<sup>\*</sup> Free to passengers

#### GREATER PORTLAND TRANSIT DISTRICT METRO UNLINKED PASSENGER TRIPS

	YEAR	RIDERSHIP	% CHANGE
-	1980	3,577,185	1.25%
	1981	3,605,552	0.79%
Service cuts/media attention	1982	3,172,931	-12.00%
South Portland withdraws	1983	2,601,149	-18.02%
Demise of RTP ticket	1984	2,532,243	-2.65%
Service cuts/Loss of Tripper Service	1985	1,944,550	-23.21%
Scivice edits/ Boss of Tripper service	1986	1,579,304	-18.78%
	1987	1,501,366	-4.93%
	1988	1,399,480	-6.79%
	1989	1,347,480	-3.72%
	1990	1,373,946	1.96%
	1991	1,305,411	-4.99%
	1991	1,265,735	-3.04%
	1992	1,200,869	-5.12%
			-3.34%
	1994	1,160,781	-1.71%
	1995	1,140,984	
	1996	1,169,602	2.51%
	1997	1,163,130	-0.55% 1.02%
	1998	1,174,948	-0.28%
	1999	1,171,666	5.86%
Began 15 minute service Forest Ave. (FAST)	2000	1,240,303 1,283,957	3.52%
	2001	1,305,690	1.69%
	2002	1,316,577	0.83%
	2003 2004	1,347,182	2.32%
Began 20 minute service Forest Ave. Began Route 7.	2004	1,357,579	0.77%
	2003	1,379,444	1.61%
	2006	1,429,809	3.65%
		1,501,242	5.00%
	2008	1,411,842	-5.96%
	2009 2010	1,440,156	2.01%
	2010	1,433,664	-0.45%

