

Board of Directors

October 23, 2025 | 4:00 pm – 5:30 pm



Onsite:

Greater Portland Transit District
114 Valley Street, Conference Room A | Portland, ME 04102

Remote:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84326190473?pwd=Ih7qRyWTD6oJdTbn36cPY0HcatRRbE.1>

Passcode: 241260 | Webinar ID: 843 2619 0473

Phone: (646) 558-8656 | Telephone participants: *9 to raise hand, *6 to unmute

MEETING AGENDA

AGENDA ITEM	PRESENTER	ACTION or INFORMATION
1. Call Meeting to Order (4:00)	Ed Suslovic, Board President	N/A
2. Public Comment (4:00-4:05) The Board of Directors welcomes public comments at this time for items <u>not listed</u> on this agenda at this time. For items listed on the agenda, the chair will allow members of the public to comment following the staff presentation. There is a <i>three-minute time limit</i> per speaker. (Comments will be paraphrased in meeting minutes)	Ed Suslovic, Board President	Information
3. Meeting Minutes (4:00-4:05) Review and approve meeting minutes from the June 26, 2025 Board of Directors meeting.	Ed Suslovic, Board President	ACTION
4. Consent Agenda Approval (4:05-4:10) Review and approve the Metro business conducted by the Executive Committee on behalf of the Board of Directors. Board Members may request that any item on the consent agenda be discussed and voted on separately from the rest of the agenda.	Ed Suslovic, Board President	ACTION
5. Executive Director's Report (4:10-4:20) The Executive Director will provide updates pertaining to Metro operations, service performance, external affairs and major projects and initiatives.	Glenn Fenton, Executive Director	Information
6. Ridership Report (4:20-4:30) Staff will provide a detailed update on Metro ridership by route.	Glenn Fenton, Executive Director	Information
7. Bus Rapid Transit Update (4:30-4:40) Staff will provide an update on Metro lead efforts to complete the conceptual design of the region's first bus rapid transit corridor.	Glenn Fenton, Executive Director	Information

8. Preliminary 2026 Operating Budget and CIP (4:40-5:10) Staff will present Metro’s preliminary 2026 Operating Budget, Cost Allocation Formula and Capital Improvement Program for approval.	Glenn Fenton, Executive Director	ACTION
9. Future Agenda Items (5:10-5:15) • Committee Workplans • Bus Rapid Transit • Metro’s Zero Emissions Goals • Fare Policy Review • Metro Operations and Maintenance Facility Replacement	Ed Suslovic, Board President	Information
10. Upcoming Meetings (5:10-5:15) • Finance Committee – November 5, 2025 at 4:00 pm • Marketing & Communications Committee – November 12, 2025 at 3:00 pm • Planning & Operations Committee – November 19, 2025 at 10:30 am • Advocacy Committee – November 19, 2025 at 4:30 pm • Executive Committee – November 18, 2025 at 3:30 pm	Ed Suslovic, Board President	Information
11. Adjournment (5:15)	Ed Suslovic, Board President	ACTION

As of November 9, 2022 Greater Portland METRO is holding meetings of the Board of Directors (and its committees) in hybrid format, both in person at METRO’s offices and via webinar. The remote portions of all meetings are conducted in accordance with the requirements of [METRO’s Remote Participation Policy](#) (adopted August 25, 2022) as well as LD 1772, PL 2022 Ch. 666, and 1 MRSA Chapter 13, Subchapter 1.



Greater Portland Metro Board of Directors
Thursday, June 26, 2025
DRAFT Meeting Minutes

Board Member	Municipality	Role	Status
Ed Suslovic	Portland	President	Present
Julie Dubovsky	Yarmouth	Vice President	Present
Paul Bradbury	Portland	Treasurer	Present
Hope Cahan	Falmouth	Past President	Present
John Thompson	Westbrook	Secretary	Present
Christine Adamowicz	Brunswick	Member	Present
Merrill Barter	Falmouth	Member	Present
Anna Bullett	Portland	Member	Present
Linda Cohen	South Portland	Member	Present
Gabe Faulkner-Macklin	South Portland	Member	Absent
April Fournier	Portland	Member	Absent
Jeff Levine	Portland	Member	Present
David Morse	Westbrook	Member	Absent
Tom Poirier	Gorham	Member	Present
Josh Reny	South Portland	Member	Absent
Bill Rixon	Freeport	Member	Absent
Charles "Lou" Simms	Gorham	Member	Present
Michael Shaughnessy	Westbrook	Member	Present
Seven Siegel	Gorham	Member	Absent
Steven Riley	South Portland	Member	Present

Staff Present	Identified Members of the Public
Glenn Fenton, Executive Director Chad Heid, Chief Transportation Officer Shelly Brooks, Chief Financial Officer Mike Tremblay, Director of Transit Development Megan Hannan, Director of Government Affairs & Community Engagement	No public was present

1. The meeting was called to order by President Suslovic at 4:05
2. Public Comment
 - There are no members of the public and no comments.
3. Meeting Minutes
 - Meeting minutes from the February 27, 2025 were reviewed and approved
 - Approval moved by Paul, seconded by Linda; unanimously approved

4. Consent Agenda Approval

- The Board of Directors reviewed and approved the Metro business conducted by the Executive Committee on behalf of Board Members. Ed asked if there were any items to be removed from the consent agenda; there were none.
- **Approval moved by Linda, seconded by John; unanimously approved**

5. Executive Director's Report

- The Executive Director provided updates pertaining to Metro operations, service performance, external affairs and major projects and initiatives.
- Increasing Riders – Staff found that Portland Adult Education (PAE) losing their passes is a reason for fewer rides, attributing to 85 – 90% of decline. Staff are talking to PAE director about this in July. There has been growth in other areas, so some rides likely migrated to other programs; this pattern shows it is true that riders with unlimited rides ride more often.
- Metro Connect – is showing consistent riders and will be covering more area, western Falmouth.
- BRT – is close to contracting, ready by fall
- BIW service expansion generated good press, the soft launch this week, start 7/7/25; still working on promo event in Bath
- Falmouth micro-transit expansion, as recommended by consultant
- Promotional plans – Back Cove Fest, Hearts of Pine, Clam Fest
- PAE tour, bring us good employees, Portland Downtown Worker Appreciation, GPCOG award

6. Review of Agency Goals for Incorporation into the Strategic Plan

- Committee chairs gave short report on their goals, answered questions
 - Chrissy & Mike Marketing and Communication: no questions
 - Linda & Glenn Advocacy: Lou noted that as the state concentrates on housing, we should offer transit as a part of the solution. Mike added that having transit option would mitigate need for parking minimums. Anna noted Portland's ReCode has parking maximums, with a new project including zero parking. Lou added that parking lots do not generate tax revenue, but busses allow more tax dollars.
 - Julie (for Jeff) & Chad Planning and Operations: Ed pointed out how the KPIs generated here will be the foundation for M&C and Advocacy campaigns
 - Paul & Shelly Finance: diversifying revenue is especially important, board can help by seeing ops
- **Acceptance moved by Julie, seconded by Anna; unanimously accepted**

7. Advertising Policy

- Review and approve a proposed change to Metro's Advertising Policy to make the Executive Committee the official reviewers of proposed advertising campaigns seeking endorsement.
- On the advice of legal, this is a small change to allow Metro to be more nimble in allowing occasional disallowed advertising.
- Chrissy asked that the M&C committee be kept in the loop on these ads
- **Acceptance moved by Linda, seconded by Paul; unanimously accepted**

8. Capital Improvement Plan

- Review and approve changes made to Metro's CIP related to upcoming discretionary grant applications.
- Small changes needed for low-no and BBF proposals to show there is the local commitment. Amending the fleet replacement portion, full CIP will be updated later in the year. This does not commit the board to the debt, it only changes the CIP; if the grant is funded, the board will have to vote on the bond.
- **Acceptance moved by Paul, seconded by John; unanimously accepted**

9. Financial Audit

- Staff presented the results of Metro's FY2024 financial audit performed by RKO for approval by the Board.
- **Acceptance moved to accept by Paul, seconded by Merrill; unanimously accepted**

10. Executive Director's Performance Evaluation

- The Board President presented the results of the Executive Director's annual performance evaluation. The Board chose not to move to executive session.
- **Motion to approve a \$5K bonus + 5% wage increase effective 7/1. So moved by Merrill; seconded by John; unanimously approved**

11. Future Agenda Items

- Committee Workplans
- Bus Rapid Transit
- Metro's Zero Emissions Goals
- Fare Policy Review
- FY2026 Operating Budget

12. Upcoming Meetings

- Employee Appreciation BBQ – July 23, 2025 (11 am – 4 pm)
- Marketing & Coms Committee – August 13, 2025 at 3:00 pm
- Finance Committee – August 13, 2025 at 4:00 pm
- Planning & Ops Committee – August 20, 2025 at 10:30 am
- Advocacy Committee – August 20, 2025 at 4:30 pm
- Executive Committee – August 27, 2025 at 3:30 pm
- Full board will meet in October to pass budget

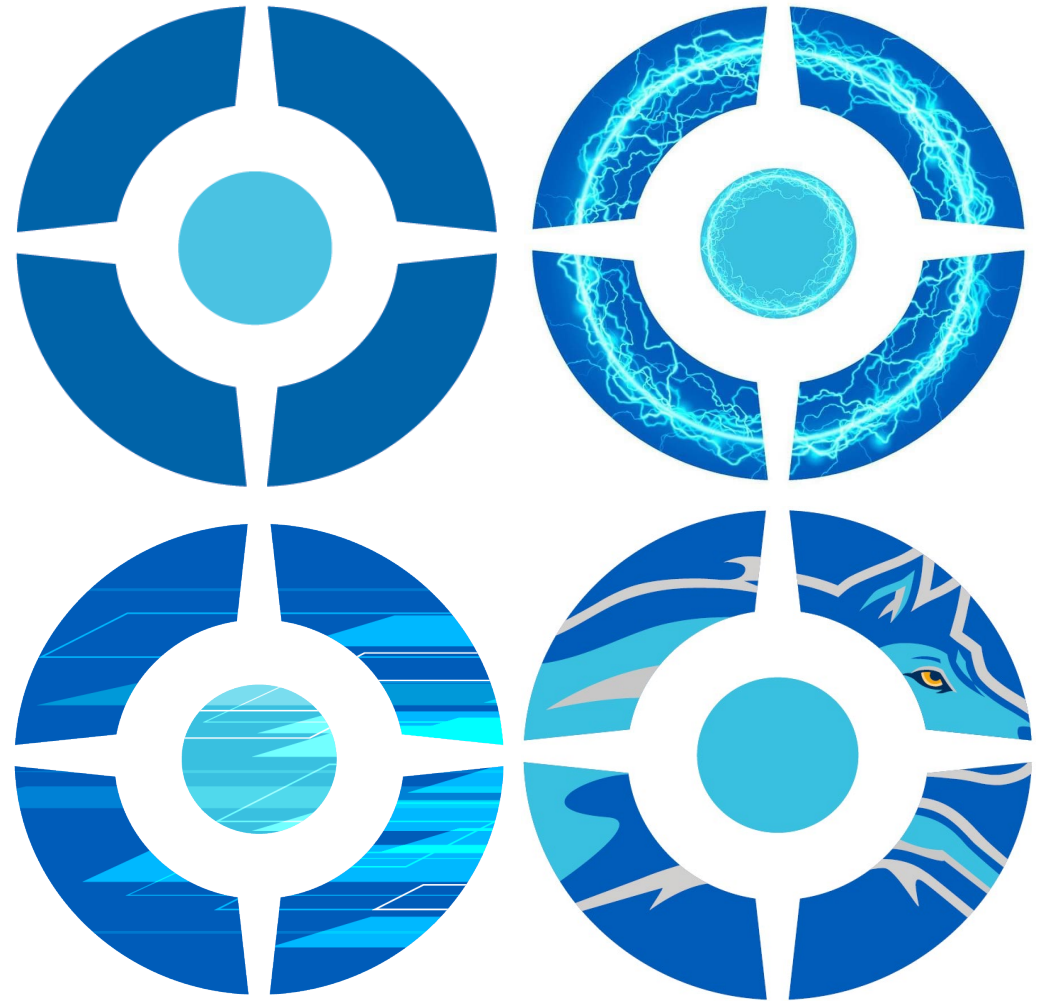
13. Adjournment

- **Adjourned at 5:20**

GREATER PORTLAND METRO

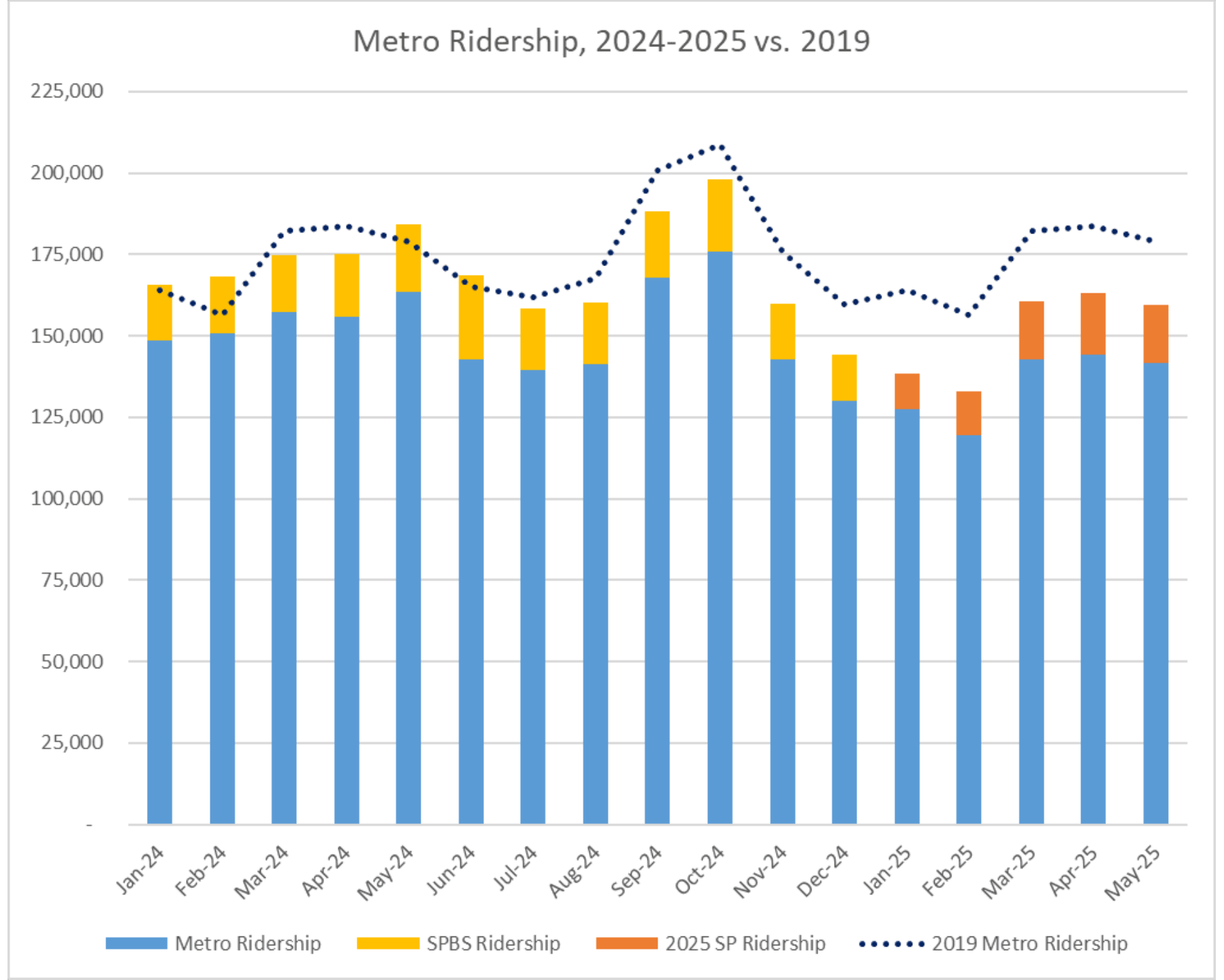
Executive Director's Report

June 26, 2025

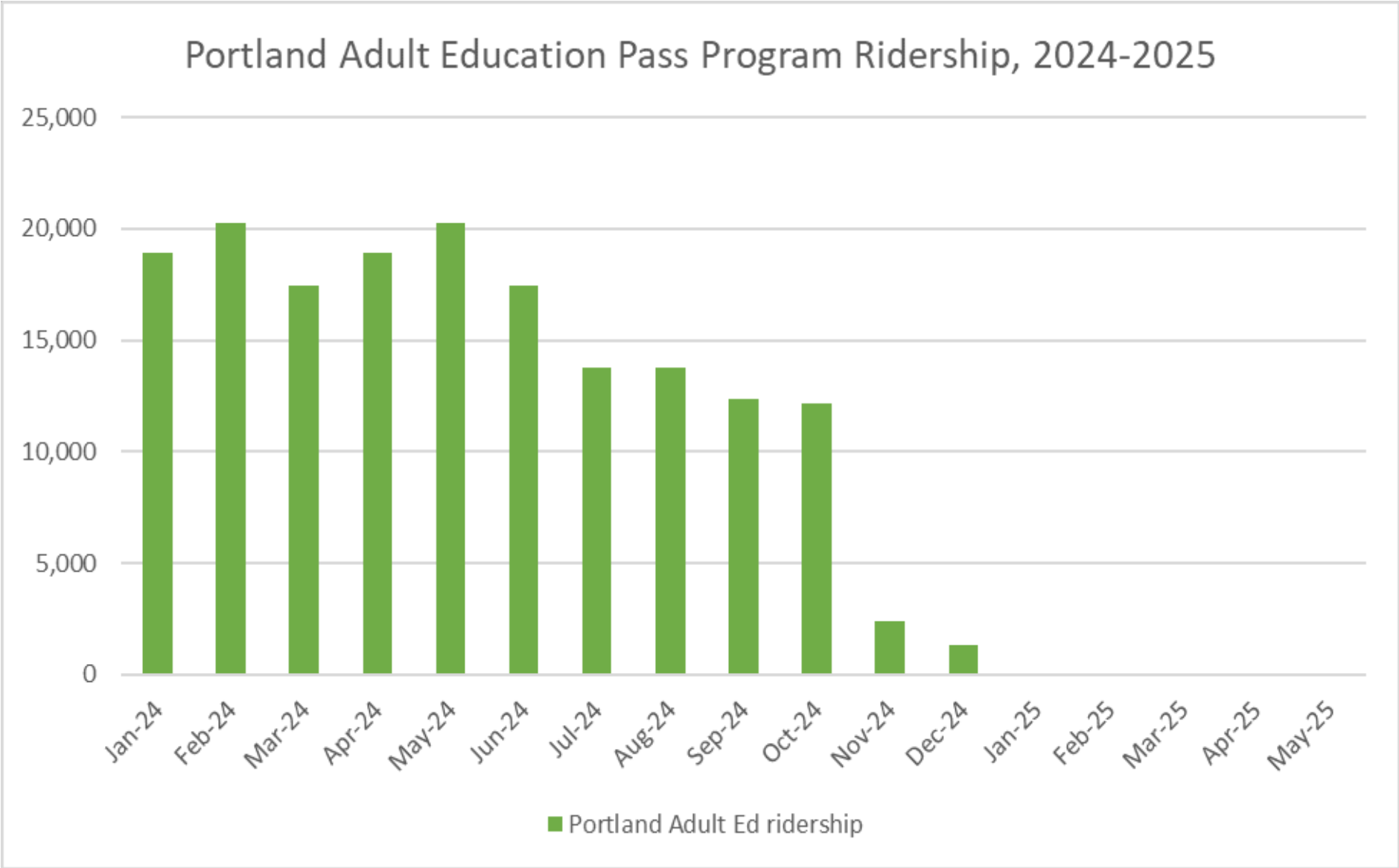


metro **CONNECT**
GREATER PORTLAND ON-DEMAND TRANSIT

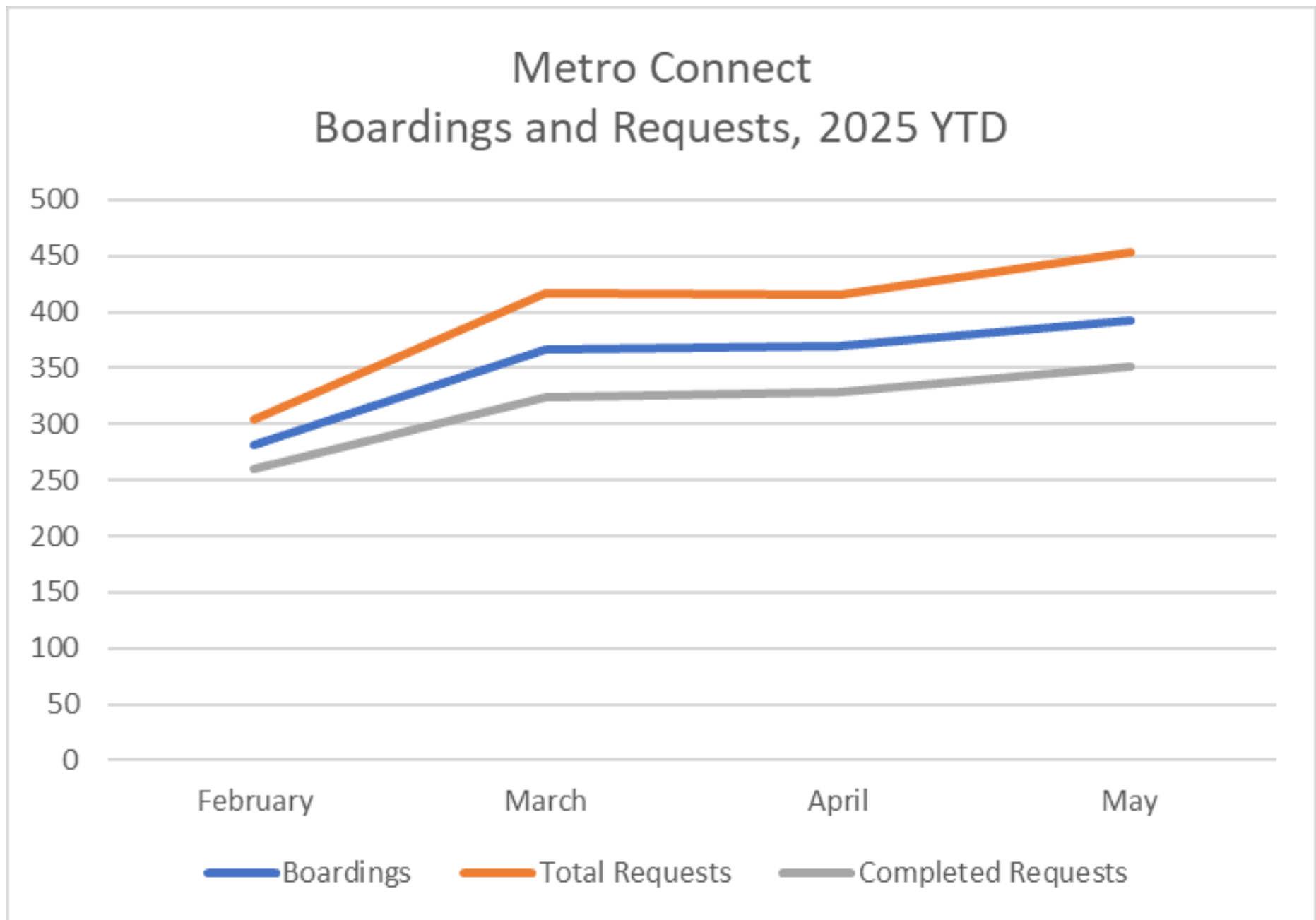
Ridership Recovery



Portland Adult Education



Metro Connect

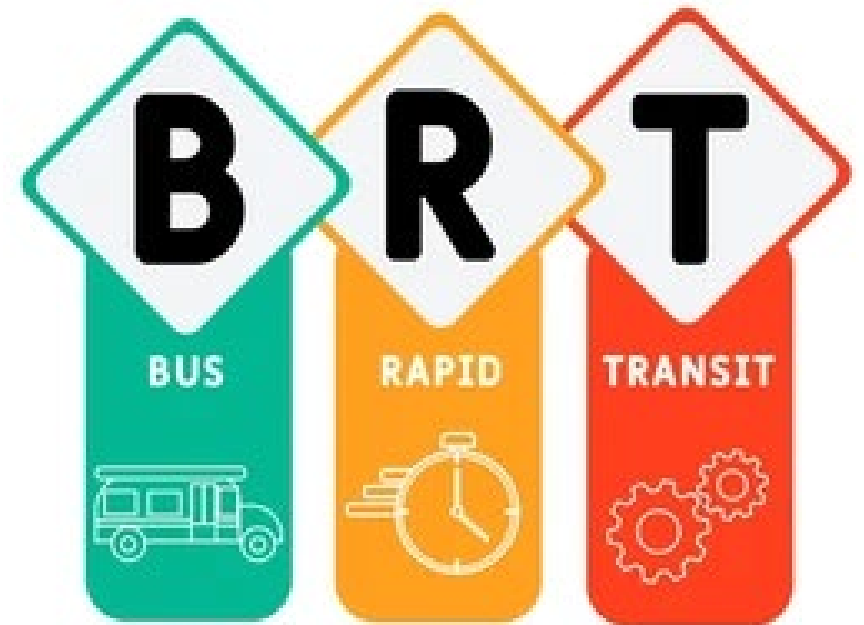


Executive Director's Report

Bus Rapid Transit

Next steps in BRT Conceptual Design:

- ✓ Steering Committee Kick-Off Meeting
- ✓ Finalize scope for design/engineer RFP
- ✓ Firm selected (Nelson/Nygaard)
- Negotiating contract terms/pricing (June 2025)
- Begin working with stakeholders to develop conceptual design (Summer/Fall 2025)
- Complete concept design and present to; Metro Board of Directors, MaineDOT & Communities. (Early 2026)



Executive Director's Report

Service Changes (June/July 2025)

Route 1 – Resuming service on Atlantic Street

Route 5 – Schedule adjustments to improve OTP

Route 21 – Schedule correction (evening service)

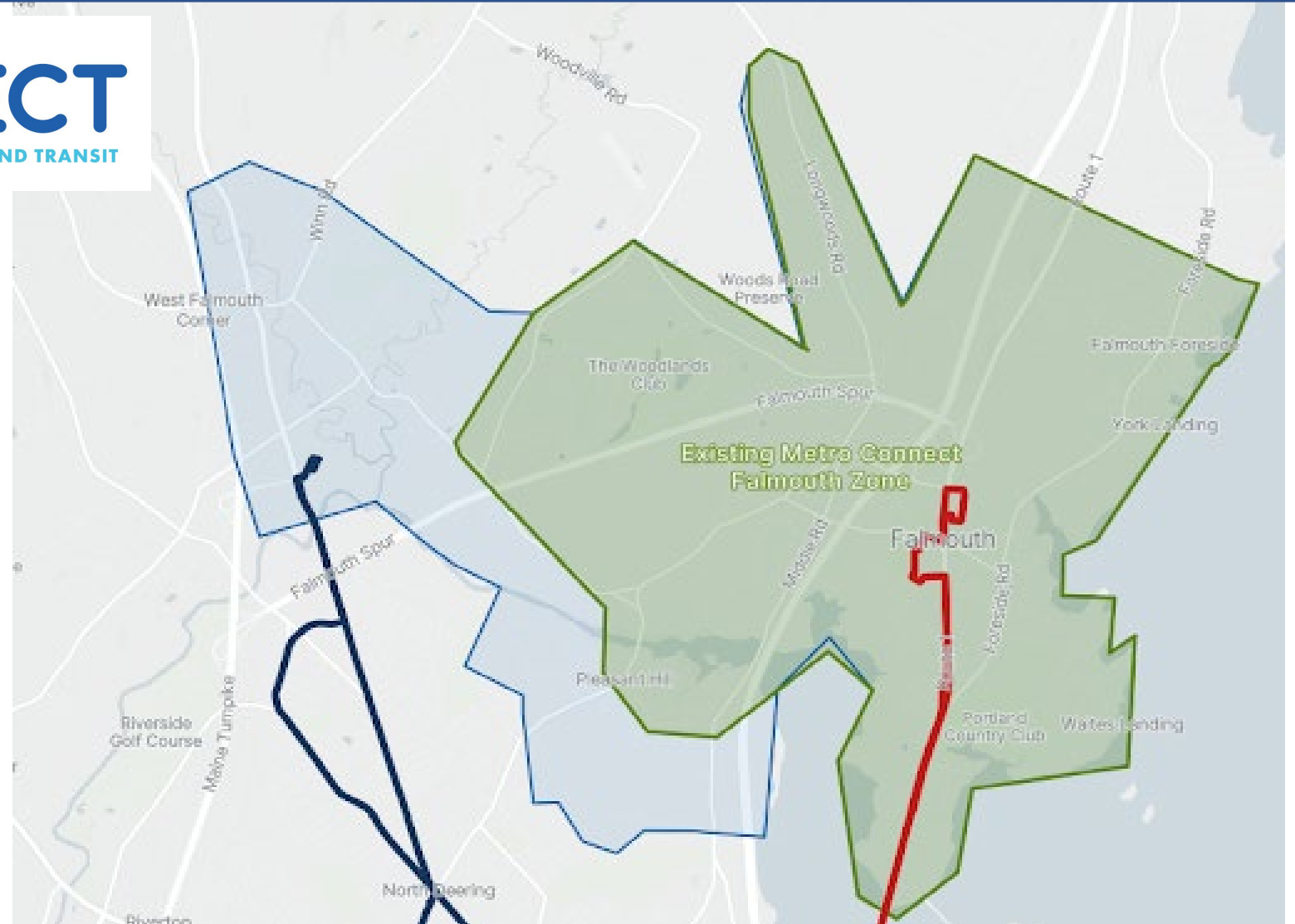
Breez – Schedule changes and extension to BIW



The logo for Metro Connect, featuring the word "metro" in a light blue sans-serif font, followed by a circular icon with a stylized 'C' inside, and the word "CONNECT" in a dark blue sans-serif font. Below "CONNECT" is the text "GREATER PORTLAND ON-DEMAND TRANSIT" in a smaller, light blue sans-serif font.

Benefits:

- Access to 1,200 Additional Jobs
- Population Coverage Increase 1,700
- Route 9B Connection
- Hannaford West Falmouth
- Falmouth Community Park



Executive Director's Report

Breez BIW Extension



INSPIRING · ENTERTAINING · TRUSTED



Maine Public Radio
Here and Now

NEXT UP: 2:00 PM

[WATCH & LISTEN](#) [NEWS](#) [SHOWS](#) [MUSIC](#) [LEARN](#) [COMMUNITY](#) [CONNECT](#) [SUPPORT](#)

Maine

Bus service to add runs to Bath to support BIW workers

Maine Public | By [Irwin Gratz](#)
Published June 20, 2025 at 7:42 AM EDT

[News](#) [Weather](#) [Sports](#) 

[MAINE THINGS TO DO](#) [FEED MAINE](#) [LET'S TALK ABOUT IT](#) [DRIVE FORE KIDS](#) [BIG OL' FISH](#)

Portland-BIW bus route launch aims to ease commutes and traffic



 71° Forecast  Newsletters  The Times Record  ePapers  Newspaper Archives



BIW partners with Portland to expand bus service to Bath

Bath Iron Works teams up with Greater Portland Metro to bring its BREEZ service to Bath. More affordable Metro bus system fares and discounts will be available to shipyard employees.

Communities: [Portland, Bath](#)

Posted June 24 Updated June 25  **Paul Bagnall**
Chief Editor

Executive Director's Report

Bonus Service Promotions



welcome
TO THE TEAM



Muhidin Adan
Fleetcare Worker



Olivier Mukuli
Bus Operator



Peter Konstantino
Bus Operator



Samantha O'Brien
Bus Operator



Jose Paulo
Bus Operator



Natan Tekle
Bus Operator

New Employees

Executive Director's Report

Other Updates



GPCOG Annual Summit



Portland Adult Education Tour



**Downtown Worker
Appreciation Day**



BOARD OF DIRECTORS

AGENDA ITEM 8

DATE

October 23, 2025

SUBJECT

Metro's 2026 Preliminary Operating Budget and Capital Improvement Program

PURPOSE

To review and approve Metro's Preliminary 2026 Operating Budget, Cost Allocation Formula and Capital Improvement Program.

BACKGROUND/ANALYSIS

Overview

Metro's FY 2026 Operating Budget totals \$20.1 million, a 4.69% increase over 2025. Service levels for 2026 are budgeted to remain consistent with 2025, totaling approximately 137,500 annual revenue hours, inclusive of ARPA funded service expansions launched in 2024.

Expenses

The budget incorporates rising costs associated with contractual wage adjustments, projected increases in the cost of employee benefits and general inflation in operating expenses. Two new positions are budgeted for half-year (July-December); a Training Supervisor and Scheduler/Data Analyst are included to strengthen workforce development and service planning and performance management.

Revenues

As pilot funding phases out in 2026, communities with ARPA funded service improvements are seeing higher increases than others, with overall Municipal contributions up about 12.6%. The proposed budget includes \$325,000 in federal carry-forward funding, as was done in 2024 carry-forward funding was applied to offset some of the impact of ARPA funding elimination. Other federal and state funding remain stable, with modest growth budgeted in formula-based federal funding. Fare revenue has been reduced slightly due to 2025 projections that fare revenue will not reach budgeted levels.

Cost Allocation Formula

In January 2025, Metro launched microtransit service in Falmouth, through ARPA grant support during the 2025 budget year. As this funding will become exhausted in 2026, microtransit operating expenses must now be integrated into Metro's regular operating budget.

Recognizing the distinct cost structure of microtransit compared to fixed-route service, staff analyzed expenses for the service from January through Based on this analysis, staff recommend setting the microtransit cost allocation rate at 55% of the fixed-route variable cost per revenue hour.

Capital Improvement Program

The 2026-2030 Capital Improvement Program (CIP) is provided as Attachment B. In the CIP staff are requesting approval to reassign funding for one previously approved project:

200- Facilities: Maintenance- Acquisition- Construction

Metro received Federal funds of \$130,000 and local match funds of \$20,000 for a Bus Wash Rehab project. After several attempts to bid this project, staff were unable to secure a contractor for this work. Additionally, staff have research the costs needed to fully replace the bus wash, which is significantly more than the grant funds received. Staff are requesting approval to reallocate both the grant funds and the local matching funds to project 203: Maintenance Equipment, where the funds will be allocated to several maintenance equipment needs.

Per Metro's updated Local Match Policy; note that the following reallocation of local match is being made to the revised CIP.

401- General Bus Stop Improvements

Metro collected local matching funds of \$70,000 for General Bus Stop Improvements, however, the project was not included in PACTS program of projects for Federal Funding allocation. Therefore, the Federal Grant funds for this project were not received. Staff are reallocating this local match to the Transit Stop Access Project where there are Federal Grant funds that have not been matched with local funding. The total amount of local match needed for existing Federal Grants for the TSAP project is \$216,205. After applying this \$70,000, the remaining local match needed will be \$146,205.

FISCAL IMPACT

See attached budget detail document.

RECOMMENDATION

Staff recommend approval of the 2026 Preliminary Operating and Capital Budget

ATTACHMENT

Attachment A – 2026 Preliminary Operating Budget

Attachment B – Revised CIP 2026-2030

Attachment C – Summary of Cost Allocation Formula

Prior Committee Review

Finance Committee September 24, 2025

Finance Committee October 8, 2025

Finance Committee October 15, 2025- Recommended for BOD Approval

CONTACT

Shelly Brooks, Chief Financial Officer
207-221-8710 - sbrooks@gpmetro.org

FY 2026 OPERATING BUDGET- PRELIMINARY

The total operating budget for FY 2026 is \$20,155,505, an increase of 4.69% compared to FY 2025.

Table 1: Total Budget Summary

	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 +/- \$	2025 +/- %
EXPENDITURES							
Base Bus Budget							
Wages	7,275,589	8,095,775	9,661,876	8,948,743	10,208,330	546,455	5.66%
Benefits	2,929,801	3,294,106	3,959,250	3,737,186	4,309,956	350,705	8.86%
Services and Fees	930,898	996,518	1,098,685	1,109,356	1,170,644	71,958	6.55%
Fuel-Fluids-Tires	716,703	957,750	1,359,084	1,206,939	1,181,700	(177,384)	-13.05%
Supplies & Equipment	449,124	456,601	552,220	576,799	602,250	50,030	9.06%
Utilities	359,445	308,708	391,101	377,348	384,578	(6,523)	-1.67%
Insurance	375,431	402,432	476,610	476,610	514,739	38,129	8.00%
Miscellaneous Expenses	55,402	72,426	85,494	75,522	98,551	13,057	15.27%
Debt Service	298,479	304,274	302,524	280,896	267,818	(34,705)	-11.47%
Capital & Reserves	134,820	393,732	258,560	322,816	219,089	(39,471)	-15.27%
Total Base Bus Budget	13,525,692	15,282,322	18,145,405	17,112,215	18,957,655	812,251	4.48%
Separate Budget Categories							
ADA Paratransit	458,106	410,475	615,000	648,870	698,340	83,340	13.55%
115 St. John's Street	469,022	477,017	491,898	493,359	499,510	7,612	1.55%
Service Improvements	164,743						
Total Expenditures	14,617,562	16,169,814	19,252,302	18,254,443	20,155,505	903,203	4.69%
REVENUES							
Base Bus Funding							
Fare Revenue	2,133,614	2,670,561	3,378,509	2,926,185	3,279,972	(98,538)	-2.92%
Miscellaneous Revenue	494,723	648,270	541,838	444,973	446,100	(95,738)	-17.67%
Municipal Funding	4,534,570	4,644,672	5,316,376	5,313,959	5,984,171	667,795	12.56%
State Funding	170,427	477,494	770,153	730,745	770,745	592	0.08%
Federal Funding	6,287,950	6,027,495	6,544,835	6,544,835	7,934,652	1,389,817	21.24%
Total Base Bus Budget	13,621,284	14,468,492	16,551,711	15,960,697	18,415,639	1,863,928	11.26%
Separate Budget Categories							
ADA PT - Municipal Funding	89,339	81,764	123,000	129,774	139,668	16,668	13.55%
ADA PT - Federal Funding	346,387	328,380	492,000	492,000	558,672	66,672	13.55%
115 St. John's Other Revenue	249,656	252,785	255,287	255,287	257,649	2,361	0.92%
115 St. John's Municipal Funding	93,862	94,244	96,132	96,132	98,052	1,920	2.00%
115 St. John's State Funding	234,654	239,347	244,136	244,134	207,015	(37,121)	-15.21%
Service Imp. - Passenger Fares	53,467	-	-	-	-	-	0.00%
Service Imp. - Federal Funding	111,277	586,754	1,490,036	1,400,603	478,811	(1,011,225)	-67.87%
Total Revenues	14,799,926	16,051,766	19,252,302	18,578,627	20,155,506	903,203	4.69%
Surplus/(Deficit)	182,363	(118,048)	(0)	324,184	0	0	

Major Budget Factors:

- Base Bus Budget (Expenditures) –The FY 2026 Base Bus Budget is built on transit service levels that are mostly unchanged from FY 2025.
 - Service Improvements – ARPA funded service improvements implemented in May 2024 and November 2024 are reported as included in the base budget expenditure numbers.
- Base Bus Budget (Revenues) – revenue estimates include: decreases in fares and miscellaneous revenue as well as increases in federal funding. Current municipal funding reflects an overall 12.6% increase, which includes a 13.4% increase in operating funding and a 6.8% decrease in capital funding. The 2026-

**Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary**

2030 CIP is attached. Staff anticipate a small balance of ARPA funding carrying into 2026, which will offset about ¼ year of ARPA related service improvements.

- ADA Paratransit budget is projected to increase based on actual increased ridership in 2025.
- Lease Property (151 St. John's Street) – total budget includes the anticipated expenditures and revenues associated with lease and operations of the property at 115 St. John's Street. A projected \$63,206 surplus in this section can be available to offset a deficit(s) in other sections of the budget.

BASE BUS SERVICE

For 2026, baseline bus service (including ARPA funded service improvements) will total approximately 137,576 revenue hours. Table 2 outlines service levels, projected revenue hours and estimated boardings by route. Also presented are the boardings per hour statistics which is a basic metric of route performance.

Table 2: 2026 Service Levels and Estimated Ridership

ROUTE	MUNICIPALITIES	CORRIDORS	Peak Headways			Revenue Hours	Estimated Boardings	Boardings/ Hour
			Wkdy	Sat	Sun			
Route 1	Portland	Congress	30 min.	60 min	60 min	9,854	139,000	14
Route 2	Portland-Westbrook	Forest	30 min.	60 min	60 min	10,708	191,000	18
Route 3	Portland-South Portland-Westbrook	Bridge-Spring	60 min	60 min	60 min	6,174	63,572	10
Route 4	Portland-Westbrook	Brighton-Main	30 min.	45 min	45 min	13,680	236,000	17
Route 5	Portland-South Portland	Outer Congress	30 min.	45 min	45 min	10,566	181,000	17
Route 7	Falmouth-Portland	Congress-Rt. 1	40 min	60 min.	60 min	14,648	149,900	10
Route 8	Portland	Peninsula Circulator	30 min.	60 min	60 min	6,758	78,300	12
Route 9	Falmouth-Portland	Congress-Washington-Stever	30 min.	30 min	60 min	19,698	367,330	19
Route 21	Portland - SMCC	Pillsbury-Cottage-Broadway	50 min	120 min	90 min	5,478	69,000	13
Route 24A	South Portland - Maine Mall	Congress-Broadway-Main	120 min	120 min	90 min	5,463	63,500	12
Route 24B	South Portland - Maine Mall	Congress-Highland-Broadway	120 min	N/A	N/A	3,968	61,500	15
Husky Line	Gorham-Portland-Westbrook	Rt. 25-William Clark-Brighton	30 min.	45 min	45 min	14,703	177,500	12
Breez	Brunswick-Freepport-Yarmouth-Portland	I-295-Rt. 1	50 min	150 min	N/A	10,688	62,800	6
Micro	Falmouth	Falmouth On-Demand	On Demand			5,190	5,500	1
Total						137,576	1,845,902	13

**Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary**

Table 3: Base Bus Budget Summary

	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 +/- \$	2025 +/- %
EXPENDITURES							
<u>Base Bus Budget</u>							
Wages	7,275,589	8,095,775	9,661,876	8,948,743	10,208,330	546,455	5.7%
Benefits	2,929,801	3,294,106	3,959,250	3,737,186	4,309,956	350,705	8.9%
Services and Fees	930,898	996,518	1,098,685	1,109,356	1,170,644	71,958	6.5%
Fuel-Fluids-Tires	716,703	957,750	1,359,084	1,206,939	1,181,700	(177,384)	-13.1%
Supplies & Equipment	449,124	456,601	552,220	576,799	602,250	50,030	9.1%
Utilities	359,445	308,708	391,101	377,348	384,578	(6,523)	-1.7%
Insurance	375,431	402,432	476,610	476,610	514,739	38,129	8.0%
Misc Exp	55,402	72,426	85,494	75,522	98,551	13,057	15.3%
Debt Service	298,479	304,274	302,524	280,896	267,818	(34,705)	-11.5%
Capital & Reserves	134,820	393,732	258,560	322,816	219,089	(39,471)	-15.3%
Service Improvements							
Total Base Bus Budget	13,525,692	15,282,322	18,145,405	17,112,215	18,957,655	812,251	4.5%
REVENUES							
<u>Base Bus Funding</u>							
Fare Revenue	2,133,614	2,670,561	3,378,509	2,926,185	3,279,972	(98,538)	-2.9%
Miscellaneous Revenue	494,723	648,270	541,838	444,973	446,100	(95,738)	-17.7%
Municipal Funding	4,534,570	4,644,672	5,316,376	5,313,959	5,984,171	667,795	12.6%
State Funding	170,427	477,494	770,153	730,745	770,745	592	0.1%
Federal Funding	6,287,950	6,027,495	6,544,835	6,544,835	7,934,652	1,389,817	21.2%
Svc Imp- Federal Funding		586,754	1,490,036	1,400,603	478,811	(1,011,225)	-67.9%
Total Base Bus Budget	13,621,284	15,055,246	18,041,747	17,361,300	18,894,450	852,703	4.7%
Surplus/(Deficit)	95,592	(227,076)	(103,658)	249,085	(63,205)	40,452	

TRANSIT OPERATIONS DEPARTMENT

Overview and Staffing

The mission of the Transit Operations Department is to deliver safe and effective transit service on a daily basis in accordance with Metro’s published routes and schedules and provide an excellent rider experience across all touchpoints.

- Transit Operations – deliver safe and effective bus operations on a daily basis in accordance with Metro’s published routes and schedules while providing an excellent rider experience.
- Safety-Training – effectively train and prepare new Bus Operators and manage Metro’s agency safety plan.

The Operations Department includes the following full-time equivalent (FTE) positions and number of employees. Several positions have been reclassified out of the Operations Department for 2026; Information Technology will be reported as a separate department budget. Additionally, Customer Service has been moved to the Planning and Marketing Department budget. The Safety and Training Manager position has been reclassified as the Assistant Transit Operations Manager and finally, two new positions are being requested, a Training Supervisor and a Scheduler/Data Analyst.

The Training Supervisor will perform the majority of the “hands on” new and refresher Bus Operator training. The Assistant Transit Operations Manager will provide support for the Transit Operations Manager in the areas of; dispatch oversight, operations, ITS systems and safety. This position is budgeted for the full year in 2026.

The Scheduler/Data Analyst position will primarily gather data and provide reports on a variety of KPIs. This position will make recommendations for schedule adjustments to improve on-time performance and will produce Metro’s operator and customer facing schedules. This position is budgeted for ½ year in 2026.

Table 4: Transit Operations Department Staffing

Staffing	2023	2024	2025	2026		
Transit Operations Manager	1.00	1.00	1.00	1.00	0.00	
Transit Operations Assistant Manager				1.00	1.00	*Reclassification
Safety and Training Manager	1.00	1.00	1.00	0.00	-1.00	*Reclassification
Training Supervisor				1.00	1.00	*Additional Position
Scheduler/Data Analyst	0.00	0.00	0.00	1.00	1.00	*Additional Position
Dispatcher	4.00	4.00	4.00	4.00	0.00	
Bus Operators	63.00	75.00	84.00	80.50	-3.50	
Operations Assistant	1.00	1.00	1.00	1.00	0.00	
Shuttle Driver	1.00	3.00	3.00	3.00	0.00	
Customer Service Manager	1.00	1.00	1.00	0.00	-1.00	* Moved to Planning/Marketing
Customer Service Representative	2.00	2.00	2.00	0.00	-2.00	* Moved to Planning/Marketing
IT Manager	1.00	1.00	1.00	0.00	-1.00	* Moved to IT Department
Totals	75.00	89.00	98.00	92.50	-5.50	

*Staffing is based on total position count, not amount budgeted.

Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary

Table 5: Transit Operations Department Budget

USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 +/- \$	2025 +/- %	Notes
Wages								
Regular Wages	4,545,926	5,025,804	6,092,300	5,646,087	6,153,964	61,664	1.0%	1
New Positions					43,987	43,987	100.0%	2
Overtime - Operations	504,636	544,757	641,417	696,621	710,154	68,737	10.7%	3
Add'l Pay (PTO payout, Hlth opt out)	35,509	54,606	72,618	52,438	78,120	5,502	7.6%	
Holiday Pay - Worked	100,244	123,060	138,424	145,627	149,995	11,572	8.4%	4
Wages	5,186,316	5,748,227	6,944,759	6,540,773	7,136,221	191,462	2.8%	
Benefits								
FICA/FMLA	391,936	438,594	570,516	526,468	575,037	4,521	0.8%	
Health Ins	1,033,410	1,219,143	1,517,434	1,423,674	1,634,508	117,074	7.7%	5
HRA Payments	72,773	85,114	85,000	73,176	75,335	(9,665)	-11.4%	6
Dental Insurance	45,282	45,563	56,122	50,640	56,296	173	0.3%	
Disability Insurance	41,049	46,564	58,232	53,631	38,637	(19,595)	-33.6%	7
Life Insurance	1,651	2,066	2,065	2,117	2,117	52	2.5%	
Workers Comp	165,008	179,662	152,503	167,503	193,927	41,424	27.2%	8
Unemployment	-	12,207	15,000	774	5,000	(10,000)	-66.7%	9
Vision	2,011	2,029	2,355	2,341	2,128	(227)	-9.6%	*
Retirement	320,702	347,659	445,865	413,929	426,653	(19,212)	-4.3%	
New Positions					17,659	17,659	100.0%	10
Uniforms/Reimbursements	28,579	16,792	33,892	15,783	20,592	(13,300)	-39.2%	*
Benefits	2,102,401	2,395,393	2,938,985	2,730,037	3,047,890	108,905	3.7%	
Total Wages & Benefits	7,288,717	8,143,621	9,883,744	9,270,810	10,184,110	300,367		
USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 Balance	%	
Services and Fees								
Temporary Help	-	-	-	-	-	-	0.0%	
Technology Services	-	-	-	-	-	-	0.0%	
Other Contracted Services	88,964	99,472	107,500	88,946	112,500	5,000	4.7%	
Services and Fees	88,964	99,472	107,500	88,946	112,500	5,000	4.7%	
Supplies & Equipment								
Transportation Supplies	6,606	1,086	6,500	4,135	7,000	500	7.7%	
It Supplies	0	(0)	-	-	-	-	0.0%	
Fare Media	19,950	21,498	15,000	15,000	-	(15,000)	-100.0%	*
Minor Equipment	1,666	(0)	2,000	1,000	1,500	(500)	-25.0%	11
Supplies and Equipment	28,223	22,583	23,500	20,135	8,500	(15,000)	-63.8%	
Utilities								
Phone/Cell/Internet- AVL	-	-	-	-	-	-	0.0%	
Phone/Cell/Internet	1,684	1,959	1,920	2,294	1,920	-	0.0%	
Utilities	1,684	1,959	1,920	2,294	1,920	-	0.0%	
Miscellaneous Expenses								
Conferences and Travel	110	1,796	4,000	2,085	6,000	2,000	50.0%	12
Miscellaneous Expenses	110	1,796	4,000	2,085	6,000	2,000	50.0%	
Total Non-Personnel Expenses	118,981	125,810	136,920	113,460	128,920	(8,000)	-5.8%	
Total Base Bus Budget	7,407,698	8,269,431	10,020,664	9,384,270	10,313,030	292,367	2.9%	
								Reclassifications*

**Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary**

Note #	Line Item	Explanation
1	Wages	Increase in regular wages is driven mainly by the COLA increase (3% Jan 1, 2% July 1) in base wages and step increases as required by the Collective Bargaining Agreement with ATU and the Non-Union Salary Plan approved by the Board of Directors in 2022. Wages related to service improvement are included in this line as well. Staff are estimating the same COLA for non-union staff. After evaluation of revenue hours and staffing requirements, staff determined the Bus Operator position count could be reduced by 3. This results in significant savings in wages and benefits from the 1st draft budget presented.
2	New Positions- Wages	This amount reflects the request for two new positions. One, full year, Training Supervisor, and one, ½ year Scheduler/Data Analyst.
3	Overtime	Overtime increase is related to the 3% COLA as required by the CBA. Additionally, this includes an addition of Overtime expected for Micro Transit drivers.
4	Holiday Pay	Increase is related to COLA as required by the CBA. Additionally, 2025 projection estimates to be slightly over budget on this line, so increase is based on 2025 projection and not 2025 budget.
5	Health Insurance	Health Insurance is estimated at an increase of 10% over 2025 budgeted amount. Reviewing current invoicing for Health Insurance, staff has increased the requested amount for 2025, and estimate a yearly premium increase of 10%.
6	HRA Payments	Historically, HRA payments were budgeted fully in Operations, as this department carried the majority of the expenses, and allocated to the departments based on actual expenditures. For 2026, we are budgeting an amount for each department. For 2026, Operations is showing a slight decrease, but this is based on the allocation to other departments. Overall, HRA Payments requested increase is about 20%, which is based on historical usage and added staff.
7	Disability Insurance	Metro's broker for Disability Insurance was able to negotiate a rate reduction on STD benefits only, which is contributed to the addition of MEPFML benefits, starting in 2026. The Oct 2025 renewal includes a decrease in the STD rate, and no change in the rate for LTD benefits. Reviewing the renewal for Disability Insurance, staff were able to estimate additional savings related to the rate decrease contributed to MEPFML beginning in 2026.
8	Workers Compensation	Workers Compensation expenditures have historically averaged around 2.75% of wages. Staff are using this as an estimate, and will update once initial discussions for 2026 policy renewals begin. Staff have lowered the estimated expense related to Workers Compensation using 2025 as a benchmark and a favorable claims experience rating for 2025.
9	Unemployment	Metro is self-insured for unemployment benefits, therefore, only has expenditures when claims are filed. So far, 2025 has been minimal. Staff have adjusted the budget request downward based on 2025 actuals.
10	New Positions- Benefits	This amount reflects an estimate of benefit expenditures for new positions. Staff are using 45% of wages as an estimate, which is in line with actual overall benefit costs related to wages.
11	Minor Equipment	Staff have adjusted this request downward, based on historical usage.
12	Conference and Travel	Increased based on need for additional training for Operations staff and managers

INFORMATION TECHNOLOGY DEPARTMENT

Overview and Staffing

The mission of the Information Technology Department is to provide secure, reliable, and innovative technology solutions that support Metro’s operations, enhance the rider experience, and safeguard agency data and systems. The department ensures the availability and integrity of critical technology infrastructure, applications, and digital services.

- **Systems & Infrastructure** – Maintain Metro’s hardware, software, and network infrastructure to ensure availability, operability, and business continuity.
- **Cybersecurity** – Protect agency systems, data, and digital assets through proactive monitoring, risk management, and compliance with security standards.
- **Application Support** – Manage, update, and support agency business systems, including financial, operational, and customer-facing platforms.
- **Innovation & Data** – Advance technology initiatives, data management, and analytics to improve decision-making, service delivery, and rider experience.

The Information Technology Department includes the following full-time equivalent (FTE) positions and number of employees. No additional positions or employees are proposed.

Table 6: Information Technology Department Staffing

Staffing	2023	2024	2025	2026	
IT Manager	1.00	1.00	1.00	1.00	0.00
Totals	1.00	1.00	1.00	1.00	0.00

*Staffing is based on total position count, not amount budgeted.

Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary

Table 7: Information Technology Department Budget

USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 +/- \$	2025 +/- %	NOTES
Wages								
Regular Wages	72,857	71,565	80,882	78,573	87,524	6,642	8.2%	1
New Positions						-	0.0%	
Add'l Pay (PTO payout, Hlth opt out)						-	0.0%	
Holiday Pay - Worked						-	0.0%	
Wages	72,857	71,565	80,882	78,573	87,524	6,642	8.2%	
Benefits								
FICA/FMLA	4,723	4,640	6,592	6,083	7,133	541	8.2%	
Health Ins	13,583	13,343	17,794	14,482	20,454	2,660	14.9%	2
HRA Payments	-	-	-	1,200	1,500	1,500	100.0%	3
Dental Insurance	617	606	809	658	704	(104)	-12.9%	
Disability Insurance	600	600	600	543	483	(117)	-19.4%	4
Life Insurance						-	0.0%	
Workers Comp	126	126	126	126	146	20	15.8%	5
Vision	30	30	30	30	27	(3)	-11.2%	
Retirement	4,736	4,652	5,257	4,881	5,339	82	1.6%	
New Positions						-	0.0%	
Benefits	24,416	23,996	31,208	28,003	35,786	4,578	14.7%	
Total Wages & Benefits	97,273	95,561	112,090	106,576	123,310	11,220		
USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 Balance	%	
Services and Fees								
Technology Services	187,036	188,456	174,819	175,503	266,257	91,438	52.3%	6
Other Contracted Services						-	0.0%	
Services and Fees	187,036	188,456	174,819	175,503	266,257	91,438	52.3%	
Supplies & Equipment								
It Supplies	677	2,515	1,120	1,500	2,500	1,380	123.2%	7
Minor Equipment	7,326	8,364	3,600	7,500	5,000	1,400	38.9%	8
Supplies and Equipment	8,003	10,879	4,720	9,000	7,500	2,780	58.9%	
Utilities								
Phone/Cell/Internet	61,961	68,248	74,736	68,524	67,364	(7,372)	-9.9%	
Utilities	61,961	68,248	74,736	68,524	67,364	(7,372)	-9.9%	
Miscellaneous Expenses								
Conferences and Travel						-	0.0%	
Miscellaneous Expenses	-	-	-	-	-	-	0.0%	
Total Non-Personnel Expenses	257,000	267,583	254,275	253,027	341,121	86,846	34.2%	
Total Base Bus Budget	354,272	363,144	366,365	359,603	464,431	98,066	26.8%	

Note #	Line Item	Explanation
1	Wages	Increase in regular wages is driven mainly by the COLA increase (3% Jan 1, 2% July 1) in base wages and step increases as required by the Collective Bargaining Agreement with ATU and the Non-Union Salary Plan approved by the Board of Directors in 2022. Wages related to service improvement are included in this line as well. Staff are estimating the same COLA for non-union staff.
2	Health Insurance	Health Insurance is estimated at an increase of 11% over 2025 budgeted amount. Reviewing current invoicing for Health Insurance, staff has increased the requested amount for 2025, and estimate a yearly premium increase of 10%.
3	HRA Payments	Historically, HRA payments were budgeted fully in Operations, as this department carried the majority of the expenses, and allocated to the departments based on actual expenditures. For 2026, we are budgeting an amount for each department. Overall, HRA Payments requested increase is about 20%, which is based on historical usage and added staff.

**Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary**

Note #	Line Item	Explanation
4	Disability Insurance	Metro's broker for Disability Insurance was able to negotiate a rate reduction on STD benefits only, which is contributed to the addition of MEPFML benefits, starting in 2026. The Oct 2025 renewal includes a decrease in the STD rate, and no change in the rate for LTD benefits. Reviewing the renewal for Disability Insurance, staff were able to estimate additional savings related to the rate decrease contributed to MEPFML beginning in 2026.
5	Workers Compensation	Workers Compensation expenditures have historically averaged around 2.75% of wages. Staff are using this as an estimate, and will update once initial discussions for 2025 policy renewals begin. Staff have lowered the estimated expense related to Workers Compensation using 2025 as a benchmark and a favorable claims experience rating for 2025.
6	Technology Services	This line reflects all of Metro's Technology Services agreements and miscellaneous technology fees. Table 8 provides the detail of the items covered by this line. The increase is attributed mostly to new SaaS agreements for CAD/AVL, Timekeeping and microtransit. SaaS fees related to Equans (AVL) and Spare (Microtransit) have been moved to the CIP to apply Mobility funding with a lower local match requirement.
7	IT Supplies	Includes items like keyboards, mice, wires, etc. Increase is related to anticipation of replacements of aging equipment, along with normal equipment failure replacements.
8	Minor Equipment	Includes items like replacement monitors, docks, etc. Increase is related to anticipation of replacements of aging equipment. Due to award of MDOT Discretionary funding for computer replacements, request for this line has been reduced.

Table 8: Technology Services Detail

Technology Services- SaaS Agreements		
Provider	Service	Amount (annual)
Equans	CAD/AVL	CIP
Optibus	Schd/Timekeeping	64,310
Tyler/Munis	Financials/HRIS/Payroll/Purchasing	87,907
ClearGov	Budgeting Software	5,354
Macola	Inventory	2,187
Colbi Technologies	Secure Bidding	2,500
Planetaria	Website	6,250
Spare	Micro App	CIP
ChargePoint	Electric Bus	3,744
Samsara	Maint/Fleet Tracking Tool	1,661
Remix	Planning	18,648
		192,562
Technology Services- Misc		
Provider	Service	Amount (annual)
Seacoast Security	Door Access Control/Camera System	6,740
CDW	Cradlepoint License	9,015
Avenu HRS	Unclaimed Property Submission	450
Warp & Weft	DiriGO Website Hosting	828
Constant Contact	Newsletter/Email	785
Canva	Design	120
PC Rescue	Contracted Service	2,400
Snipe-It	IT Tools	480
Zendesk	IT Ticketing System	500
Screenly	IT Tools	960
Anydesk	IT Tools	1,000
Ubiquiti	IT Tools	100
Ninjio Tech	Training Tool	1,500
Secure Fax	Secure Fax for HR	264
Adobe	PDF Tool	7,100
Google	Workspace/Voice	16,560
Google	Domain&Device Consultant	15,000
Zoom	Board and Committee Meetings	4,823
Misc	Misc Support (software/tech/camera)	5,070
		73,695

FLEET & FACILITIES MAINTENANCE

Overview and Staffing

The mission of the Fleet and Facilities Maintenance Department is to maintain the agency's physical assets in a state of good repair and ensure availability to deliver and support safe and effective transit services. This department maintains 49 transit buses, 10 support vehicles, 3 facilities and 500+ bus stops including 50+ bus shelters and other amenities. The following two divisions make up this department:

- Fleet Maintenance – deliver safe and effective bus operations on a daily basis in accordance with Metro's published routes and schedules while providing an excellent rider experience.
- Facilities Maintenance – effectively train and prepare new Bus Operators and manage Metro's agency safety plan.

The Fleet-Facilities Maintenance Department includes the following full-time equivalent (FTE) positions and number of employees. An additional full-time Mechanic is requested for ½ year 2026, which also assumes elimination of the part-time Mechanic at ½ year.

Table 9: Maintenance Department Staffing

Staffing	2023	2024	2025	2026	
Maintenance Manager	1.00	1.00	1.00	1.00	-
Master Technician	-	-	-	-	-
Technician	1.00	1.00	1.00	3.00	2.00
Mechanic II (1 PT Employee)	5.00	5.50	5.50	4.00	(1.50) *Net Add of .5 Position
Mechanic I	1.00	1.00	1.00	1.00	-
Fleet Care	4.00	4.00	4.00	4.00	-
Building Maintenance	1.00	1.00	1.00	1.00	-
Bus Cleaner	1.00	1.00	1.00	1.00	-
Totals	14.00	14.50	14.50	15.00	0.50

*Staffing is based on total position count, not amount budgeted.

Table 10: Maintenance Department Budget

USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 +/- \$	2025 +/- %	Notes
Wages								
Regular Wages	1,008,634	1,073,640	1,218,787	1,112,397	1,274,132	55,345	4.5%	1
New Positions					19,496	19,496	100.0%	2
Overtime - Maintenance	49,082	38,739	52,269	71,400	82,803	30,533	58.4%	3
Add'l Pay (PTO payout, Hlth opt out)	7,052	6,084	16,500	15,750	20,823	4,323	26.2%	
Holiday Pay - Worked	19,161	25,958	24,889	23,486	24,191	(698)	-2.8%	
Wages	1,083,929	1,144,421	1,312,445	1,223,033	1,421,444	108,999	8.3%	
Benefits								
FICA/FMLA	79,514	91,382	110,851	102,292	115,457	4,606	4.2%	
Health Ins	249,070	260,546	260,776	300,704	318,735	57,960	22.2%	4
HRA Payments	7,283	7,110	-	16,855	17,698	17,698	100.0%	5
Dental Insurance	9,845	9,875	9,778	10,582	10,978	1,199	12.3%	
Disability Insurance	10,095	10,469	10,449	11,499	7,534	(2,915)	-27.9%	6
Life Insurance	114	184	-	64	64	64	0.0%	
Workers Comp	30,408	29,356	22,992	22,992	26,619	3,627	15.8%	7
Unemployment	-	-	-	-	-	-	0.0%	
Vision	472	396	431	433	415	(16)	-3.7%	
Retirement	45,018	47,663	87,008	80,776	83,199	(3,809)	-4.4%	
New Positions	-	-	-	-	8,773	8,773	100.0%	8
Uniforms	6,462	10,559	9,950	6,520	8,450	(1,500)	-15.1%	
Benefits	438,282	467,539	512,236	552,719	597,923	85,687	16.7%	
Total Wages & Benefits	1,522,211	1,611,960	1,824,681	1,775,752	2,019,367	194,686	10.7%	

**Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary**

Note #	Line Item	Explanation
1	Wages	Increase in regular wages is driven mainly by the COLA increase (3% Jan 1, 2% July 1) in base wages and step increases as required by the Collective Bargaining Agreement with ATU and the Non-Union Salary Plan approved by the Board of Directors in 2022. Wages related to service improvement are included in this line as well. Staff are estimating the same COLA for non-union staff.
2	New Positions- Wages	This amount reflects the request for one new position. One, ½ year Mechanic II, and also assuming removal of the one Part-time Mechanic II position.
3	Overtime	Increase in Overtime is related to staffing coverage of long-term absences. 2025 amounts are projected to be over budget for same reasons. Estimated request for Maintenance OT was reduced.
4	Health Insurance	Health Insurance is estimated at an increase of 11% over 2025 budgeted amount. Reviewing current invoicing for Health Insurance, staff has increased the requested amount for 2025, and estimate a yearly premium increase of 10%.
5	HRA Payments	Historically, HRA payments were budgeted fully in Operations, as this department carried the majority of the expenses, and allocated to the departments based on actual expenditures. For 2026, we are budgeting an amount for each department. Overall, HRA Payments requested increase is about 20%, which is based on historical usage and added staff.
6	Disability Insurance	Metro's broker for Disability Insurance was able to negotiate a rate reduction on STD benefits only, which is contributed to the addition of MEPFML benefits, starting in 2026. The Oct 2025 renewal includes a decrease in the STD rate, and no change in the rate for LTD benefits. Reviewing the renewal for Disability Insurance, staff were able to estimate additional savings related to the rate decrease contributed to MEPFML beginning in 2026.
7	Workers Compensation	Workers Compensation expenditures have historically averaged around 2.75% of wages. Staff are using this as an estimate, and will update once initial discussions for 2025 policy renewals begin. Staff have lowered the estimated expense related to Workers Compensation using 2025 as a benchmark and a favorable claims experience rating for 2025.
8	New Positions- Benefits	This amount reflects an estimate of benefit expenditures for new positions. Staff are using 45% of wages as an estimate, which is in line with actual overall benefit costs related to wages.

Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary

Table 11: Department Budgets- Maintenance, continued

USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 Balance	%	
Services and Fees								
Arch & Engineer Fees	-	-	5,000	2,500	2,500	(2,500)	-50.0%	9
Temporary Help	-	-	-	-	-	-	0.0%	
Other Contracted Services	-	3,570	5,000	6,000	6,000	1,000	20.0%	10
Maint Software	2,690	9,132	7,744	7,744	13,000	5,256	67.9%	11
Maintenance Services	204,274	210,475	299,125	318,478	304,125	5,000	1.7%	
Snow Plowing/Removal	2,675	-	9,900	6,113	9,900	-	0.0%	
Custodial Services	46,697	47,069	48,131	48,311	48,881	750	1.6%	
Services and Fees	256,336	270,246	374,900	389,145	384,406	9,506	2.5%	
Fuel-Fluids-Tires- Non-Revenue Vehicles								
CNG Fuel	91,032	61,884	95,000	89,966	95,000	-	0.0%	
Diesel Fuel	484,297	723,877	1,049,755	900,000	850,000	(199,755)	-19.0%	12
Gasoline	-	-	5,500	11,637	15,000	9,500	172.7%	13
Greases and Fluids	60,945	86,517	98,550	98,550	100,200	1,650	1.7%	
Electricity as a Fuel	14,219	13,778	16,000	12,508	14,000	(2,000)	-12.5%	14
Tires and Tubes	66,209	71,694	94,279	94,279	107,500	13,221	14.0%	15
Fuel-Fluids-Tires- Non-Revenue Vehicl	716,703	957,750	1,359,084	1,206,939	1,181,700	(177,384)	-13.1%	
Supplies & Equipment								
Servicing/Fueling Supplies	4,902	4,994	5,000	6,000	6,500	1,500	30.0%	16
Shop Supplies	30,346	29,758	36,050	28,207	36,000	(50)	-0.1%	
Shelter Supplies	1,793	4,375	14,750	20,846	14,750	-	0.0%	
Building Supplies	30,577	27,048	36,750	25,744	30,000	(6,750)	-18.4%	17
Parts	300,481	320,218	382,950	426,922	435,000	52,050	13.6%	
Minor Equipment	6,868	6,112	8,000	3,500	10,000	2,000	25.0%	18
Veh Ops- Other Supplies	5,142	3,639	5,000	3,500	3,500	(1,500)	-30.0%	19
Supplies and Equipment	380,108	396,144	488,500	514,719	535,750	47,250	9.7%	
Utilities								
Phone/Cell/Internet	481	483	480	214	480	-	0.0%	
Utilities	481	483	480	214	480	-	0.0%	
Miscellaneous Expenses								
Liscenses and Permits	202	173	1,000	1,000	1,000	-	0.0%	
Miscellaneous Expenses	202	173	1,000	1,000	1,000	-	0.0%	
Total Non-Personnel Expenses	1,353,831	1,624,796	2,223,964	2,112,016	2,103,336	(120,628)	-5.4%	
Total Base Bus Budget	2,876,042	3,236,757	4,048,646	3,887,768	4,122,703	74,058	1.8%	

Note #	Line Item	Explanation
9	Architecture & Engineering Services	Historically no expenses allocated to this line. Reduced slightly based on non-usage.
10	Other Contracted Services	Expenditures related to contract service for Maintenance staff training. Increased based on additional training sessions planned in 2026. Reduced additional training sessions planned for 2026.
11	Maintenance Software	Covers maintenance software licensing for Maintenance computers. Increase is related to inventory system addition for 2026,
12	Diesel Fuel	By purchasing diesel futures, Staff was able to secure a favorable rate for METRO's 25-26 diesel contract of \$2.37/gal. The current contract will expire late summer of 2026, and will secure a new contract. Estimates for fuel purchases beyond contract expiration are currently estimated at an increased contract rate of \$2.55/gal.
13	Gasoline	Increase of Gasoline for Micro Transit revenue vehicles. 2025 was estimated with no historical data, and is estimated to be over budget.

Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary

Note #	Line Item	Explanation
14	Electricity Fuel	Increase based on assumption of additional usage in 2026. Reduced usage assumption, and additional reduction related to NEB projects anticipated savings.
15	Tires and Tubes	Increase based on assumptions of price increases for 2026, as well as additional vehicle tires to purchase/maintain. Reduced request by \$10k
16	Servicing & Fueling Supplies	2025 Projection estimates are over 2025 budgeted amount. Increase for 2026 based on this overage, and slight pricing increases.
17	Building Supplies	Decreased budget request for 2026 based on historical spending being under budgeted amounts.
18	Minor Equipment	Increased budget request based on anticipated need for additional small equipment for shop use.
19	Other Supplies	Decreased budget request for 2026 based on historical spending being under budgeted amounts.

PLANNING, MARKETING and CUSTOMER SERVICE

Overview and Staffing

The mission of the Planning, Marketing, and Customer Service Department is to ensure Metro's services remain responsive to community needs by planning future transit improvements, engaging riders and stakeholders, and providing clear, accessible information and assistance. The department advances Metro's visibility, ridership, and rider satisfaction through effective service planning, communications, and customer support.

- **Planning** – Develop and evaluate service plans, monitor system performance, and recommend improvements to ensure Metro's network remains efficient, effective, and aligned with community needs.
- **Marketing & Communications** – Promote Metro's services through strategic communications, branding, outreach, and public engagement to build awareness, grow ridership, and strengthen community connections.
- **Customer Service** – Provide fare media sales, trip planning assistance, and responsive support to riders, partners, and the public across multiple communication channels.

The Planning, Marketing and Customer Service Department includes the following full-time equivalent (FTE) positions and number of employees. No additional positions or employees are proposed.

Table 12: Planning, Marketing and Customer Service Staffing

Staffing	2023	2024	2025	2026		
Director of Transit Development	1.00	1.00	1.00	1.00	-	
Marketing Manager	1.00	1.00	1.00	1.00	-	
Customer Service Manager				1.00	1.00	*Moved from Operations
Customer Service Representative				2.00	2.00	*Moved from Operations
Totals	2.00	2.00	2.00	5.00	3.00	

*Staffing is based on total position count, not amount budgeted.

**Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary**

Table 13: Planning, Marketing and Customer Service Department Budget

USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 +/- \$	2025 +/- %	Notes
Wages								
Regular Wages	193,172	203,851	213,619	199,632	372,761	159,142	74.5%	1
Overtime - Administration	-	-	-	-	3,000	3,000	100.0%	1
Add'l Pay (PTO payout, Hlth opt out)	-	-	-	-	11,000	11,000	0.0%	
Holiday Pay - Worked	-	-	-	-	-	-	0.0%	
Wages	193,172	203,851	213,619	199,632	386,761	173,142	81.1%	
Benefits								
FICA/FMLA	13,933	16,360	17,410	16,066	31,521	14,111	81.1%	1
Health Ins	46,038	39,946	42,445	38,698	90,383	47,938	112.9%	2
HRA Payments	5,692	3,400	-	22	23	23	100.0%	3
Dental Insurance	1,887	1,640	1,592	1,542	2,746	1,154	72.5%	1
Disability Insurance	1,430	1,792	1,977	3,306	2,136	159	8.1%	4
Life Insurance	-	-	-	-	-	-	0.0%	
Workers Comp	234	225	176	176	204	28	15.8%	5
Unemployment	-	-	-	-	-	-	0.0%	
Vision	53	45	74	73	118	44	59.1%	1
Retirement	14,376	16,262	15,111	14,028	23,592	8,482	56.1%	1
Uniforms	-	-	-	-	800	800	0.0%	
Benefits	83,643	79,670	78,785	73,911	151,524	72,739	92.3%	
Total Wages & Benefits	276,815	283,521	292,404	273,543	538,285	245,881	84.1%	

Note #	Line Item	Explanation
1	Wages	Increase in regular wages is driven mainly by the COLA increase (3% Jan 1, 2% July 1) in base wages and step increases as required by the Collective Bargaining Agreement with ATU and the Non-Union Salary Plan approved by the Board of Directors in 2022. Wages related to service improvement are included in this line as well. Staff are estimating the same COLA for non-union staff. Additionally, Customer Service staff have been moved to the Planning and Marketing Department, accounting for the majority of the increase is wages seen here. There are several benefit lines that are showing significant increases based on this move as well.
2	Health Insurance	Health Insurance is estimated at an increase of 11% over 2025 budgeted amount. Reviewing current invoicing for Health Insurance, staff has increased the requested amount for 2025, and estimate a yearly premium increase of 10%.
3	HRA Payments	Historically, HRA payments were budgeted fully in Operations, as this department carried the majority of the expenses, and allocated to the departments based on actual expenditures. For 2026, we are budgeting an amount for each department. Overall, HRA Payments requested increase is about 20%, which is based on historical usage and added staff.
4	Disability Insurance	Metro's broker for Disability Insurance was able to negotiate a rate reduction on STD benefits only, which is contributed to the addition of MEPPML benefits, starting in 2026. The Oct 2025 renewal includes a decrease in the STD rate, and no change in the rate for LTD benefits. Reviewing the renewal for Disability Insurance, staff were able to estimate additional savings related to the rate decrease contributed to MEPPML beginning in 2026.
5	Workers Compensation	Workers Compensation expenditures have historically averaged around 2.75% of wages. Staff are using this as an estimate, and will update once initial discussions for 2025 policy renewals begin. Staff have lowered the estimated expense related to Workers Compensation using 2025 as a benchmark and a favorable claims experience rating for 2025.

Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary

Table 14: Planning, Marketing and Customer Service Department Budget, continued

USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 Balance	2025 +/- %	Notes
Services and Fees								
Technology Services					-	-	0.0%	
Advertising	74,957	26,734	57,000	44,258	75,000	18,000	31.6%	
Other Contracted Services	42,924	9,465	56,450	61,835	26,000	(30,450)	-53.9%	5
Services and Fees	117,881	36,199	113,450	106,093	101,000	(12,450)	-11.0%	
Supplies & Equipment								
Fare Media					15,000	15,000	100.0%	6
Supplies Cust Rel	9,618	9,998	10,000	10,000	10,000	-	0.0%	
Supplies Promo	4,109	787	4,000	4,000	4,000	-	0.0%	7
Supplies and Equipment	13,727	10,785	14,000	14,000	29,000	15,000	107.1%	
Utilities								
Phone/Cell/Internet	972	956	960	907	1,440	480	50.0%	8
Utilities	972	956	960	907	1,440	480	50.0%	
Miscellaneous Expenses								
Dues, Subscriptions & Certifications	2,972	1,672	3,500	3,500	4,500	1,000	28.6%	9
Conferences and Travel	2,394	1,539	5,000	5,000	6,000	1,000	20.0%	10
Miscellaneous Expenses	5,366	3,211	8,500	8,500	10,500	2,000	23.5%	
Total Non-Personnel Expenses	137,946	51,151	136,910	129,500	141,940	5,030	3.7%	
Total Base Bus Budget	414,761	334,672	429,314	403,043	680,225	250,911	58.4%	

Note #	Line Item	Explanation
5	Other Contracted Services	Increase is related to addition of \$50,000 for on-call engineering support related to service expansions and bus stops. Removed increase of \$50,000 for on-call engineering support. Added Fare Analysis request for \$50,000 into the CIP.
6	Fare Media	This line was moved from Operations, along with other Customer Service expenditure lines. This amount reflects a small decrease from 2025. Adjusted request to keep flat for 2026, rather than decrease.
7	Supplies Promotion	Increased based on historical spending for supplies needed for promotion. Adjusted request to keep flat for 2026, rather than slight increase.
8	Phone/Cell/Internet	Increase is related to the addition of Customer Service staff members to this department.
9	Dues, Subscriptions and Certifications	Increase is related to the anticipation of increases in dues related to current memberships. Adjusted request to small increase 2026, \$1k over 2025 amount.
10	Conferences and Travel	Increase is related to the addition of Customer Service staff members to this department, and additional conference attendance planned for 2026. Adjusted request to small increase 2026, \$1k over 2025 amount.

ADMINISTRATION

Overview and Staffing

The mission of the Administration Department is to provide strategic leadership and essential business functions that ensure Metro operates effectively, responsibly, and in alignment with organizational goals. The department supports the District through financial stewardship, human resource management, and advocacy and executive leadership.

- **Finance** – Manage the District’s financial resources through budgeting, accounting, reporting, grants administration, and long-term financial planning to ensure fiscal responsibility and sustainability.
- **Human Resources** – Recruit, retain, and support Metro’s workforce through employee relations, benefits administration, professional development, and compliance with employment policies and regulations.
- **Executive Leadership** – Provide organizational leadership, oversight, and policy direction to advance Metro’s mission, foster regional partnerships, and ensure accountability to the Board of Directors and the community.

The Administration Department includes the following full-time equivalent (FTE) positions and number of employees. No additional positions or employees are proposed.

Table 15: Administration Department Staffing

Staffing	2023	2024	2025	2026		
Executive Director	1.00	1.00	1.00	1.00	-	
Chief Transportation Officer	1.00	1.00	1.00	1.00	-	
Chief Financial Officer	1.00	1.00	1.00	1.00	-	
Finance Director	-	-	-	-	-	
Director of Gov. and Community Relations	-	1.00	1.00	1.00	-	
HR Director	-	-	-	-	-	
HR Manager	1.00	1.00	1.00	1.00	-	
Accounting Manager	1.00	1.00	1.00	1.00	-	
Procurement Manager	1.00	1.00	1.00	1.00	-	
Payroll Specialist	1.00	1.00	1.00	1.00	-	
Accounting Assistant	1.00	1.00	1.50	1.00	(0.50)	* Eliminated Position
HR Generalist	1.00	1.00	1.00	1.00	-	
Recruiting Specialist	-	0.50	0.50	0.50	-	
Administrative Assistant	1.00	1.00	1.00	1.00	-	
Cash Counting Assistant (2 PT Staff)	0.50	0.50	0.50	0.50	-	
Totals	10.50	12.00	12.50	12.00	(0.50)	

*Staffing is based on total position count, not amount budgeted.

Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary

Table 16: Administration Department Budgets

USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 +/- \$	2025 +/- %	Notes
Wages								
Regular Wages	737,243	926,579	1,106,697	901,132	1,167,278	60,581	5%	1
Overtime - Administration	1,078	1,132	1,974	100	1,103	(871)	-44%	2
Add'l Pay (PTO payout, Hlth opt out)	994	-	1,500	5,500	8,000	6,500	433%	
Holiday Pay - Worked	-	-	-	-	-	-	0%	
Total Wages	739,315	927,711	1,110,171	906,732	1,176,381	66,210	6%	
Benefits								
FICA/FMLA	56,187	68,861	82,065	75,729	89,676	7,611	9%	
Health Ins	122,902	148,827	213,005	173,141	283,797	70,792	33%	3
HRA Payments	3,252	4,599	-	6,813	7,153	7,153	0%	
Dental Insurance	6,411	6,780	7,987	6,978	9,539	1,552	19%	
Disability Insurance	14,485	15,555	15,727	18,319	6,708	(9,018)	-57%	4
Life Insurance	31	16	361	-	-	(361)	-100%	
Workers Comp	6,296	6,078	4,760	4,760	5,511	751	16%	5
Unemployment	8,613	1,914	-	(1,595)	-	-	0%	
Vision	306	303	327	318	370	42	13%	
Retirement	62,549	74,320	73,304	68,053	74,079	775	1%	
Uniforms	27	254	500	-	-	(500)	-100%	
Total Benefits	281,059	327,507	398,037	352,516	476,833	78,796	20%	
Total Wages & Benefits	1,020,374	1,255,218	1,508,207	1,259,248	1,653,214	145,007	10%	

Note #	Line Item	Explanation
1	Wages	Increase in regular wages is driven mainly by the COLA increase (3% Jan 1, 2% July 1) in base wages and step increases as required by the Collective Bargaining Agreement with ATU and the Non-Union Salary Plan approved by the Board of Directors in 2022. Wages related to service improvement are included in this line as well. Staff are estimating the same COLA for non-union staff.
2	Health Insurance	Health Insurance is estimated at an increase of 11% over 2025 budgeted amount. Reviewing current invoicing for Health Insurance, staff has increased the requested amount for 2025, and estimate a yearly premium increase of 10%.
3	HRA Payments	Historically, HRA payments were budgeted fully in Operations, as this department carried the majority of the expenses, and allocated to the departments based on actual expenditures. For 2026, we are budgeting an amount for each department. Overall, HRA Payments requested increase is about 20%, which is based on historical usage and added staff.
4	Disability Insurance	Metro's broker for Disability Insurance was able to negotiate a rate reduction on STD benefits only, which is contributed to the addition of MEPFML benefits, starting in 2026. The Oct 2025 renewal includes a decrease in the STD rate, and no change in the rate for LTD benefits. Reviewing the renewal for Disability Insurance, staff were able to estimate additional savings related to the rate decrease contributed to MEPFML beginning in 2026.
5	Workers Compensation	Workers Compensation expenditures have historically averaged around 2.75% of wages. Staff are using this as an estimate, and will update once initial discussions for 2025 policy renewals begin. Staff have lowered the estimated expense related to Workers Compensation using 2025 as a benchmark and a favorable claims experience rating for 2025.

Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary

Table 17: Department Budgets- Administration, continued

USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 Balance	%	Notes
Services and Fees								
Tuition Reimbursement	1,500	960	6,000	960	6,000	-	0%	
Wellness Program	-	314	10,000	3,000	5,000	(5,000)	-50%	6
Legal Fees	74,384	177,754	80,000	75,051	83,000	3,000	4%	
Audit Fees	25,000	26,500	31,583	30,800	33,450	1,867	6%	
Temporary Help	82,182	4,674	50,400	88,832	-	(50,400)	-100%	7
Employment Services	13,402	10,581	19,500	15,782	22,000	2,500	13%	
Benefit Administration Fees	8,098	7,255	15,000	12,220	14,000	(1,000)	-7%	
Technology Services						-	0%	
Bank and CC Fees	20,971	38,300	37,933	54,478	76,531	38,598	102%	8
Advertising	31,654	48,059	35,500	42,301	37,500	2,000	6%	9
Postage	2,156	2,239	3,000	2,609	3,000	-	0%	
Other Contracted Services	14,461	77,215	30,000	13,640	14,500	(15,500)	-52%	10
Office Machines Maintenance	4,543	5,653	6,100	6,500	7,000	900	15%	
Miscellaneous Services	2,331	2,641	3,000	3,496	4,500	1,500	50%	11
Services and Fees	280,681	402,144	328,016	349,669	306,481	(21,535)	-7%	
Supplies & Equipment								
HR Supplies	-	60	2,500	1,000	2,500	-	0%	
Office Supplies	15,832	14,648	15,000	15,446	15,000	-	0%	12
Minor Equipment	3,231	1,502	4,000	2,500	4,000	-	0%	
Supplies and Equipment	19,063	16,211	21,500	18,946	21,500	-	0%	
Utilities								
Heating Fuel	146,979	93,540	133,210	120,000	115,000	(18,210)	-14%	
Electricity	114,597	108,206	140,415	150,000	160,000	19,585	14%	13
Water/Sewer/Stormwater	31,530	32,908	36,500	33,346	35,014	(1,486)	-4%	
Phone/Cell/Internet	1,241	2,408	2,880	2,062	3,360	480	17%	14
Utilities	294,347	237,062	313,005	305,409	313,374	369	0%	
Insurance								
Auto/Liability/Property Insurance	375,431	402,432	476,610	476,610	514,739	38,129	8%	15
Insurance	375,431	402,432	476,610	476,610	514,739	38,129	8%	
Miscellaneous Expenses								
Dues, Subscriptions & Certifications	25,247	36,781	37,894	36,678	43,315	5,421	14%	16
Conferences and Travel	11,947	9,827	19,100	12,259	22,736	3,636	19%	17
Meals and Hosting	12,530	20,639	15,000	15,000	15,000	-	0%	18
Miscellaneous Expenses	49,724	67,247	71,994	63,937	81,051	9,057	13%	
Total Non-Personnel Expenses	1,019,246	1,125,095	1,211,125	1,214,571	1,237,145	26,020	2%	
Total Base Bus Budget	2,039,620	2,380,313	2,719,333	2,473,819	2,890,359	171,026	6%	

Note #	Line Item	Explanation
6	Wellness Program	The increase in this line item reflects increased usage of legal services related to personnel and contracting consultation. Staff estimates continued increased usage of legal services in 2025.
7	Temporary Help	Decreased as no known need for temporary help.
8	Bank and Credit Card Fees	Increased costs related to credit card processing fees for sales of fare media. Additional costs assumed related to open fare payments.
9	Advertising	Increased costs related to advertising for job postings. Staff continue to evaluate opportunities for effective alternate methods of advertising.
10	Other Contracted Services	2025 budget included costs associated with non-union compensation analysis, decreased as not needed in 2026.
11	Miscellaneous Services	Increased costs associated with shredding services added in 2025.

**Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary**

Note #	Line Item	Explanation
13	Electricity	2025 Projection estimates slightly over budget. Increase bases on 2025 projection and estimated price increases. Reduction related to NEB project anticipated savings.
14	Phone/Cell/Internet	Increase is related to added staff member.
15	Auto/Liability/Property Insurance	Increased by 8% bases on estimates received from Broker for 2026.
16	Dues, Subscriptions and Certifications	Increases are related to estimated increases in current dues, and added dues and memberships related to additional staff. Reduced assumptions on dues increased for 2026
17	Conferences and Travel	Increase is related to the additional staff members to this department, and additional conference attendance planned for 2026. Reduced request related to additional training.
8	Meals and Hosting	Increase is related to estimated pricing increases, as well as planned Board and Committee Meetings for 2026. Reduced to 2025 budget amounts.

CAPITAL AND RESERVES

Table 18: Base Bus Budget: Capital

USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 +/- \$	2025 +/- %	Notes
Debt Service								
Interest Expense Short Term	66,570	76,623	73,000	57,000	43,000	(30,000)	-41.1%	
Interest Expense Long Term	32,758	28,501	30,374	24,746	25,668	(4,705)	-15.5%	1
Debt Service Principal	199,150	199,150	199,150	199,150	199,150	-	0.0%	
Debt Service	298,479	304,274	302,524	280,896	267,818	(34,705)	-11.5%	
Capital & Reserves								
Contribution to Unrest Balance	-	-	45,000	45,000	20,000	(25,000)	-55.6%	2
GF Cap Outlay for Oth Cap Itms	125,960	345,100	213,560	213,560	199,089	(14,471)	-6.8%	3
GF Cap Outlay for Capital	13,621	34,366	-	64,256	-	-	0.0%	
Transfers	(4,761)	14,266	-	-	-	-	0.0%	
Capital & Reserves	134,820	393,732	258,560	322,816	219,089	(39,471)	-15.3%	
Total Base Bus Budget	433,299	698,006	561,084	603,712	486,907	(74,176)	-13.2%	

Note #	Line Item	Explanation
1	Long Term Interest	Interest expense related to Bond payments and interest due. Staff are also assuming a fall interest payment due on a new bond related to bus purchases in 2026.
2	Fund Balance Contribution	One of the goals approved with the 2025 Strategic Plan includes increasing Fund Balance to 16.6% of budgeted expenses. Increases contribution to work towards achieving that goal. Reduced to historical budgeted amount of \$45,000. Further reduction to \$20,000 to assist communities absorbing ARPA service improvement costs.
3	Capital Items	The 2026-2030 CIP is attached.

Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary

REVENUE

Table 19: Base Bus Budget: Revenue

SOURCES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 +/- \$	2025 +/- %	Notes
Fare Revenue								
Passenger Fares	1,163,873	1,734,225	2,321,400	1,889,315	2,149,315	(172,085)	-7.4%	
Organization Paid Fares	864,741	606,169	693,004	608,185	669,004	(24,001)	-3.5%	
Organization Route Guarantees	105,000	330,167	364,105	428,685	461,653	97,548	26.8%	
Total Fare Revenue	2,133,614	2,670,561	3,378,509	2,926,185	3,279,972	(98,538)	-2.9%	1
Miscellaneous Revenue				452,324				
Advertising Revenue	243,637	236,907	322,338	243,600	243,600	(78,738)	-24.4%	2
Vehicle Maint Services	6,000	40,465	5,000	5,000	2,000	(3,000)	-60.0%	3
Sale of Fuel	4,137	50	-	372	-	-	0.0%	
Interest Income	150,889	152,185	110,000	110,662	110,000	-	0.0%	
Reimbursements of Auto Fare fees	15,861	17,463	19,000	6,315	5,000	(14,000)	-73.7%	4
Wellness Grant Reimbursements	210	1,300	3,500	-	3,500	-	0.0%	
Training Grant Reimbursements	150	3,918	2,000	-	2,000	-	0.0%	
Miscellaneous Income	29,143	93,832	15,000	4,024	5,000	(10,000)	-66.7%	5
Claims Recovery	44,696	102,151	65,000	75,000	75,000	10,000	15.4%	
Total Other Revenue	494,723	648,270	541,838	444,973	446,100	(95,738)	-17.7%	
Municipal Funding								
Non-Member Municipal Funding (Gorham)	35,000	-	-	-	-	-	0.0%	
Member Municipal Funding: Operations	4,374,571	4,299,570	5,102,816	5,100,399	5,785,082	682,266	13.4%	6
Municipal Funding: CIP Local Match	124,999	345,102	213,560	213,560	199,089	(14,471)	-6.8%	7
Municipal Funding: Svc Veh Local Match	-	-	-	-	-	-	0.0%	
Total Municipal Revenue	4,534,570	4,644,672	5,316,376	5,313,959	5,984,171	667,795	12.6%	
State Funding								
State Operating Subsidy	170,427	477,494	770,153	730,745	770,745	592	0.1%	8
Total State Revenue	170,427	477,494	770,153	730,745	770,745	592	0.1%	
Federal Funding								
Federal Operating Assistance	3,717,037	4,617,398	4,690,835	4,690,835	5,584,652	893,817	19.1%	9
Federal Operating Assistance- Prior Year	-	-	-	-	325,000	325,000	100.0%	10
TW Fed Operating Assistance	-	124,819	25,000	25,000	25,000	-	0.0%	
Federal Fuel Reimbursement	-	-	-	-	-	-	0.0%	
Federal Prev Maint Assistance	1,211,036	1,285,278	1,829,000	1,829,000	2,000,000	171,000	9.3%	11
Federal CARES Act	865,292	-	-	-	-	-	0.0%	
Federal ARPA	494,585	586,754	1,490,036	1,400,603	478,811	(1,011,225)	-67.9%	12
Total Federal Revenue	6,287,950	6,614,249	8,034,871	7,945,438	8,413,463	378,592	4.7%	
Total Revenue	\$ 13,621,284	\$ 15,055,246	\$ 18,041,747	\$ 17,361,300	\$ 18,894,450	\$ 852,703	4.7%	

Note #	Line Item	Explanation
1	Fare Revenue	Fare revenue for 2025 is projected to be under budget. With ridership trending downward so far in 2025, staff have held fare revenue estimates for 2026 at 2025 projected levels, while continuing analysis of these trends. Organization route guarantees are increased from 2025 based on the contract with USM and the addition of BIW. Slight increase anticipated related to ridership growth and fare increase in Q3 of 2026.
2	Advertising	Advertising revenue is projected to be under budget for 2025. Staff are meeting with Metro's advertising vendor ATA Outdoor in the coming weeks to discuss 2025 projections and estimates for 2026. Slight increase after discussion with ATA Outdoor.
3	Vehicle Maintenance Services	Staff are reducing revenue estimated related to sales of maintenance services based on historical downward trends on this revenue item.
4	Reimbursements for Auto Fare Fees	Reimbursements of Autofare fees is being adjusted downward. For 2025, the estimate included South Portland in error, which is being corrected for 2026.

**Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary**

Note #	Line Item	Explanation
5	Miscellaneous Income	Misc income estimates reduced based on 2025 projection, which is expected to hold for 2026 budget year.
6	Member Mun. Funding	Amount reflects the local funding from member municipalities to support planned programs and operations in FY 2026. 2026 increase of 13.4% in operating support is in large part due to limited ARPA funding available for implemented service improvements in 2026.
7	Municipal Funding (CIP)	Amount reflects a 6.8% decrease in municipal funding needed to implement the FY 2026-2030 CIP. The CIP is attached.
8	State Funding	State funding for operations remains unchanged from 2025 to 2026. In 2025, there was a small amount of additional funding allocated to operating related to the South Portland Bus Service merger costs that is not recurring for 2026, therefore, showing a small decrease. Additional funding awarded from MDOT Discretionary grant for Marketing Open Fare Payments.
9	Federal 5307 (Operating)	Amount reflects a 2% increase in Federal 5307 formula funding for operations for FY 2026. Reallocation of \$500,000 from PM funding to Operating, as well as an additional \$300,000 in Federal Operating funding that staff anticipates receiving through PACTS formula funding allocation.
10	Federal 5307 (Operating- Prior Year)	Amount of anticipated “carry-forward” funding to be applied to ARPA service improvement routes as one-year assistance to step into the larger local contribution as a result of ARPA funding being fully spent down in 2026.
11	Federal 5307 (Preventative Maintenance)	Staff are proposing a higher allocation of 5307 preventative maintenance funding for 2026. This funding source requires a 20% match vs. a 50% match for operating funds, and there are adequate expenditures to support this amount of request.
12	Federal ARPA (Service Improvements)	Estimates ARPA Act funding remaining for FY 2026 service improvements to be about a ¼ year.

MUNICIPAL ASSESSMENTS

The table below lists local funding needed per municipality and adds in the local funding associated with the agency's property lease. Both of these cost elements impact local assessments. ADA paratransit costs do not impact the local assessment. These costs are ridership driven, so municipalities are billed monthly for 20% of the cost of these trips.

Table 20: 2026 Municipal Assessments- Cost Allocation

Municipality	FY 2025 Actual	Lease	Debt Service	FY 2026		Total	Change	
				Fixed	Variable		%	\$
Brunswick	\$ 118,101	\$ 1,901	\$ 2,857	\$ 15,063	\$ 111,726	\$ 131,547	11.4%	\$ 13,446
Falmouth	\$ 233,457	\$ 4,981	\$ 16,241	\$ 27,565	\$ 273,487	\$ 322,274	38.0%	\$ 88,817
Freeport	\$ 118,101	\$ 1,901	\$ 2,857	\$ 15,063	\$ 111,726	\$ 131,547	11.4%	\$ 13,446
Gorham	\$ 127,356	\$ -	\$ 1,695	\$ 26,777	\$ 100,408	\$ 128,880	1.2%	\$ 1,524
Portland	\$ 2,999,507	\$ 69,222	\$ 197,364	\$ 438,445	\$ 2,893,349	\$ 3,598,380	20.0%	\$ 598,873
South Portland	\$ 700,000	\$ -	\$ 4,618	\$ 76,984	\$ 647,779	\$ 729,381	4.2%	\$ 29,381
Westbrook	\$ 995,466	\$ 18,146	\$ 39,330	\$ 104,191	\$ 746,998	\$ 908,665	-8.7%	\$ (86,801)
Yarmouth	\$ 118,101	\$ 1,901	\$ 2,857	\$ 15,063	\$ 111,726	\$ 131,547	11.4%	\$ 13,446
Annual Total	\$ 5,410,089	\$ 98,052	\$ 267,818	\$ 719,150	\$ 4,997,200	\$ 6,082,220	12.4%	\$ 672,131

Metro's revised cost and revenue allocation method, approved for the 2024 budget, resulted in increased local funding requirements for Brunswick, Freeport, Westbrook, and Yarmouth. Portland was similarly affected, though impacts were offset by other funding adjustments.

These increases stem from several factors, including the drawdown of "pilot" funds, reduced fare revenue due to the pandemic, rising operating costs, changes in service levels, and the transition to larger buses on the Breez Line.

To ease these impacts, the Board approved one-time bridge funding in 2024 using surplus FY 2023 federal funds—\$37,000 for each Breez municipality (\$148,000 total) and \$168,000 for Westbrook. The 2025 assessments do not include bridge funding, resulting in higher increases.

Metro's member communities are facing a similar challenge as the ARPA funds are now fully expended and staff are proposing comparable bridge funding measures to ease the burden of stepping into larger local contributions.

Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary

ADA PARATRANSIT

Table 21: ADA Paratransit Budget

USES OF FUNDS	2023 Actual	2024 Actual	2025 Final Request	2025 Projection	2026 Request	2025 +/- \$	2025 +/- %	Notes
ADA Paratransit								
Contracted Services	\$ 458,106	\$ 410,475	\$ 615,000	\$ 648,870	\$ 698,340	\$ 83,340	13.6%	1
Total ADA Paratransit Service	458,106	410,475	615,000	648,870	698,340	83,340	13.6%	
Total Expenditures	458,106	410,475	615,000	648,870	698,340	83,340	13.6%	
SOURCES OF FUNDS	2023 Actual	2024 Projection	2025 Final Request	2025 Projection	2026 Request	2025 +/- \$	2025 +/- %	Notes
Municipal Funding								
Municipal Funding	89,339	81,764	123,000	129,774	139,668	16,668	13.6%	2
Total Municipal Funding	89,339	81,764	123,000	129,774	139,668	16,668	13.6%	
Federal Funding								
FTA Section 5307	346,387	328,380	492,000	492,000	558,672	66,672	13.6%	3
Total Federal	346,387	328,380	492,000	492,000	558,672	66,672	13.6%	
Total Revenue	435,726	410,144	615,000	621,774	698,340	83,340	13.6%	
Surplus/(Deficit)	(22,380)	(331)	-	(27,096)	-	-		

Note #	Line Item	Explanation
1	Contracted Serv.	Metro has a contract with the Regional Transportation Program (RTP) to provide complementary ADA Paratransit services. Metro's cost is based on a negotiated net cost per trip boardings, which was increased in 2025 and contracted to increase in 2026. Ridership has been increasing in 2025. For FY 2026, staff are assuming ridership continues to increase.
2	Mun. Funding	Municipalities are billed directly for 20% of the actual cost of ADA paratransit trips that originate in their jurisdictions.
3	Federal Funding (5307)	Metro receives federal funding to cover 80% of the cost of ADA paratransit.

Table 22: ADA Paratransit Ridership: 2022-2024

2023	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	%
Falmouth	12	12	18	14	15	15	9	11	21	16	20	26	189	1%
Gorham	18	13	17	20	23	20	19	25	21	30	19	17	242	1%
Portland	1,070	1,075	1,269	1,164	1,216	1,188	1,109	1,147	1,015	1,092	1,068	1,056	13,469	60%
South Portland	436	379	418	413	473	451	370	345	344	352	313	313	4,607	21%
Westbrook	307	302	394	324	331	310	326	336	329	321	295	305	3,880	17%
Total	1,843	1,781	2,116	1,935	2,058	1,984	1,833	1,864	1,730	1,811	1,715	1,717	22,387	100%
2024	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	%
Falmouth	20	23	25	17	18	10	16	17	19	17	17	15	214	1%
Gorham	18	23	24	18	19	19	18	14	27	27	20	18	245	1%
Portland	1,036	1,012	936	948	1,008	915	971	1,085	961	1,144	1,077	1,002	12,095	59%
South Portland	370	359	305	346	357	351	378	393	377	427	381	357	4,401	21%
Westbrook	255	249	287	269	341	275	320	329	315	317	306	299	3,562	17%
Total	1,699	1,666	1,577	1,598	1,743	1,570	1,703	1,838	1,699	1,932	1,801	1,691	20,517	100%
2025	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	%
Falmouth	15	11	24	21	17	15	18	15					136	1%
Gorham	25	17	30	37	41	39	32	39					260	2%
Portland	1,012	858	1,079	1,130	1,148	1,051	1,058	988					8,324	59%
South Portland	254	286	363	342	354	390	414	463					2,866	20%
Westbrook	266	223	322	326	349	289	361	389					2,525	18%
Total	1,572	1,395	1,818	1,856	1,909	1,784	1,883	1,894	-	-	-	-	14,111	100%

Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary

115 ST. JOHN'S Property

Table 23: 115 St. John's Street Property

USES OF FUNDS	2023 Actual	2024 Actual	2025-B Request	2025-P Projection	2026 Request	2025 +/- \$	2025 +/- %	Notes
Services and Fees								
Arch/Eng Fees	-					-	0.0%	
Legal Fees	162					-	0.0%	
Property Management Fees- Broker, Cam, Etc	8,766		9,119	9,119	9,305	186	2.0%	
Maintenance Services- 115 St John St.	-					-	0.0%	
Snow Plowing/Removal- 115 St John St.	-					-	0.0%	
Supplies	-					-	0.0%	
Total Services and Fees	8,928	-	9,119	9,119	9,305	186	2.0%	1
Utilities								
Heating Fuel- 115 St. John St.	-					-	0.0%	
Electricity- 115 St. John St.	1,296					-	0.0%	
Water/Sewer/Stormwater- 115 St. John St.	870					-	0.0%	
Total Utilities	2,166	-	-	-	-	-	0.0%	2
Rental Fees								
Rental Fees	332,605	339,257	346,042	346,042	352,963	6,921	2.0%	
Property Taxes	37,288	39,151	42,230	42,230	45,702	3,472	8.2%	
Total Rental Fees	369,893	378,408	388,272	388,272	398,665	10,393	2.7%	3
CAM Charges								
Management Fees	13,308	78,031	13,842	13,842	14,119	277	2.0%	
General R&M	7,704		3,188	5,030	5,181	151	3.0%	
General Administration	48,051		-	53,738	53,788	1,510	2.9%	
Total CAM Charges	69,063	78,031	17,030	72,610	73,088	1,938	2.7%	4
Property Insurance								
Property Insurance- 115 St. John Street	18,972	20,579	21,347	23,358	18,452	(4,905)	-21.0%	
Total Insurance	18,972	20,579	21,347	23,358	18,452	(4,905)	-21.0%	5
Total Expenditures	469,022	477,017	435,768	493,359	499,510	7,612	1.5%	
SOURCES OF FUNDS	2023 Actual	2024 Actual	2025 Request	2025-P Projection	2026 Request	2025 +/- \$	2025 +/- %	Notes
Other Revenue								
Reimbursements- Insurance	18,974		21,347	23,357	18,452	(4,905)	-21.0%	
Reimbursements- Taxes	40,182		42,230	42,230	45,702	3,472	8.2%	
Reimbursements- Maintenance and Repair	8,166			-		-	0.0%	
Management Fees	7,013		7,296	7,296	7,442	146	2.0%	
Rental of Property- 115 St. John's St.	175,321	252,785	182,404	182,404	186,052	3,648	2.0%	
Total Other Revenue	249,656	252,785	253,277	255,287	257,649	2,361	0.9%	6
Municipal Funding								
Municipal Assessment for Operating	93,862	94,244	96,130	96,132	98,052	1,920	2.0%	
Total Municipal Funding	93,862	94,244	96,130	96,132	98,052	1,920	2.0%	7
State Funding								
State Operating Subsidy	234,654	239,347	244,134	244,134	207,015	(37,121)	-15.2%	
Total State Funding	234,654	239,347	244,134	244,134	207,015	(37,121)	-15.2%	8
Total Revenue	578,172	586,376	593,541	595,553	562,716	(32,840)	-5.5%	
Surplus/(Deficit)	109,150	109,359	157,774	102,195	63,206	(40,452)	-39.0%	

**Greater Portland Transit District:
FY 2026 Operating and Capital Budget- Preliminary**

Note #	Line Item	Explanation
1	Service-Fees	Anticipated services and maintenance expenses for building.
2	Utilities	Utilities have been transferred to sub-tenant upon occupancy in 2022.
3	Rental Fees	This figure represents the base lease cost and taxes for FY 2026.
4	CAM Charges	CAM fees received by NRR for 2026 budget year.
5	Insurance	Insurance amount from NRR for 2026 budget year.
6	Other Revenue	Anticipated revenue from sub-leasing entire building.
7	Mun. Funding	Municipal funding approved by the Board of Directors in July 2021.
8	State Funding	Funding committed to Metro by the Maine Department of Transportation. 15% decrease from 2025 funding amount. This is the last year of committed funding for this project from MDOT.

2026-2030 CAPITAL IMPROVEMENT PROGRAM

PROGRAM SUMMARY		Funds Rem.	2025	2026	2027	2028	2029	2030
Total		5,030,986	635,460	11,060,998	12,990,809	30,751,693	706,759	1,419,487
Federal (5307)		3,169,915	66,466	1,293,177	1,761,170	4,821,354	565,407	1,135,590
Federal (TBD)		-	-	4,880,000	720,000	12,500,000	-	-
Federal (5339)		89,046	-	2,596,305	8,421,854	-	-	-
Federal (CARES)		221,608	-	-	-	-	-	-
Federal (ARPA)		858,574	-	175,000	-	-	-	-
Federal (CRRSAA)		-	-	-	-	-	-	-
Federal (5310)		-	-	-	-	-	-	-
State		-	354,000	1,120,250	192,750	7,880,000	-	-
Maine Turnpike Auth.		-	113,280	-	-	-	-	-
Local (Bond)		600	-	783,250	1,486,209	5,330,000	-	-
Local (Assessment)		718,885	213,560	199,089	393,826	262,839	141,352	283,897
Local (Non-Member Assessment)		-	-	10,000	-	-	-	-
Local Assess (Projects)			213,560	199,089	393,826	262,839	141,352	283,897
Local Assess (Cap Res.)			-	-	-	-	-	-
Local (Debt Service)			223,981	224,904	289,569	493,728	808,598	743,935
Total			437,541	423,993	683,396	756,567	949,950	1,027,833

100 PLANNING & PROGRAMS		Funds Rem.	2025	2026	2027	2028	2029	2030
101 Replacement Facility: Planning-Design <i>Prior funding and 2023 funding will be used to hire a consultant firm to prepare conceptual design, capital cost estimate, operating cost forecasts, and develop project roadmap (\$50,000). Funding in outer years reflects 8% of a facility's estimated construction cost for planning-design-engineering. \$120,000 collected in 2025 to match future grants.</i>		Total	230,000		900,000	900,000	-	-
		Federal (5307)	180,000				-	-
		Federal (TBD)			720,000	720,000		
		Federal (ARPA)						
		Federal (5310)						
		State			90,000	90,000		
		Local (Bond)	-					-
		Local (Assessment)	50,000	120,000	30,000	30,000		-
102 Service Planning <i>Program of funds to support agency planning goals</i> <i>Funds Remaining: \$22,883 So Portland (ME-2023-043) 5307* Planning funding awaiting FTA obligation</i> <i>2026 - Service Planning for Scarborough & South Portland</i> <i>2027 - Network Redesign</i> <i>2028 - Facility Site Service and Network Planning</i>		Total	22,883	-	5,721	50,000	75,000	-
		Federal (5307)	22,883	-	-	40,000	60,000	-
		Federal (CARES)	-	-	-	-	-	-
		Federal (ARPA)	-	-	-	-	-	-
		Federal (5310)	-	-	-	-	-	-
		State	-	-	-	-	-	-
		Local (Bond)	-	-	-	-	-	-
		Local (Assessment)	-	-	5,721	5,000	7,500	-
103 Metro Mobility Programs <i>Historically - Metro has served as a pass-through of federal CARES Act funding in order to allow GPCOG to use federal CARES Act funding to implement a variety of mobility management programs.</i> <i>2026 - 2030- CAD/AVL and Customer Facing Technologies (Spare) to improve mobility</i> 5311??		Total	-	-	61,476	62,563	63,683	64,837
		Federal (5307)	-	-	49,181	50,051	50,947	51,869
		Federal (CARES)		-				
		Federal (ARPA)						
		Federal (CRRSAA)						
		State						
		Local (Bond)						
		Local (Assessment)			12,295	12,513	12,737	12,967
104 Planning Projects <i>Bus Rapid Transit Project.</i> <i>Funds remaining: \$53,525 ME-2016-016, \$68,301 CARES ME-2020-010</i> <i>So Portland (ME-2022-012) 5307* Planning funding awaiting FTA obligation \$33,849</i>		Total	121,871	586,129	-	-	-	-
		Federal (5307)	42,820	33,849	-	-	-	-
		Federal (CARES)	68,301	-	-	-	-	-
		Federal (ARPA)						
		Federal (5310)						
		State		354,000				
		Maine Turnpike Auth.		113,280				
		Local (Bond)						
105 Planning Projects <i>Fare analysis</i> <i>Funds Remaining: \$1,441 So Portland (ME-2022-012) 5307* Planning funding awaiting FTA obligation and \$38,559 So Portland (ME-2023-043) 5307* Planning funding awaiting FTA obligation</i>		Total	40,000	-	10,000	-	-	-
		Federal (5307)	40,000	-		-	-	-
		Federal (5339)						
		Federal (5310)						
		State	-	-	10,000			
		Local (Bond)	-	-				
		Local (Assessment)	-	-		-	-	-
200 FACILITIES: MAINTENANCE-ACQUISITION-CONSTRUCTION								
201 Metro Facility Replacement-Expansion <i>Phase 1: Acquire 151 St. John's Property - Federal assistance estimated at 80%; State assistance estimated at 10%. Local funding assumed to come from bonding at 10%. Bond insurance will be contingent on state-federal funding acquisition.</i> <i>Phase 2: Construct replacement facility - Federal assistance estimated at 50%; State assistance estimated at 30%. Local funding assumed to come from bonding at 20%.</i>		Total	-		5,200,000	-	25,000,000	-
		Federal (5307)	-			-		
		Federal (TBD)	-		4,160,000	-	12,500,000	-
		Federal (ARPA)	-	-	-		-	-
		Federal (5310)	-	-	-	-	-	-
		State	-	-	520,000	-	7,500,000	-
		Local (Bond)	-	-	520,000	-	5,000,000	-
		Local (Assessment)	-	-	-	-	-	-
202 Facility Renovations-Major Component Replacement <i>Unspent funding (\$495,000) for Backup Generator (\$125,000), and HVAC (\$70,000) CNG Rehab (300,000)- These projects are moving forward.</i> <i>Bus Wash Rehab (\$150,000)- Staff requesting reallocation of these funds to Maintenance Equipment Project 203 (below)</i> <i>2026 - Elm Street Rehab allowing for public utilization.</i>		Total	495,000	-	275,000	-	-	-
		Federal (5307)	396,000	-	220,000	-	-	-
		Federal (CARES)	-	-				
		Federal (ARPA)	-	-	-	-	-	-
		Federal (5310)	-	-	-	-	-	-
		State	-	-	-	-	-	-
		Local (Bond)	-	-	-	-	-	-
		Local (Assessment)	99,000	-	55,000	-	-	-
202 Safety-Security Maintenance/Upgrades <i>Remaining funds (\$10,000) Local collected, grant not programmed.</i>		Total	10,000	-	-	45,000	269,973	-
		Federal (5307)	-	-	-	36,000	215,978	-

Amounts in FY 2025-26 represent new formula funding awarded to Metro thru PACTS formula set-aside application process.	State			-	50,000	50,000		-
	Local (Bond)			-	-			
	Local (Assessment)	303,103		46,205	85,000	85,000		-

Requesting approval to move to TSAP project for local match needed for existing grants. \$70,000 from General Bus Stop Improvements- Remaining Balance needed \$146,205. Programed \$46,205 in 2026, and \$50,000 in 2027 and \$50,000 in 2028.

500 TECHNOLOGY INTEGRATIONS		Funds Rem.	2025	2026	2027	2028	2029	2030
501 Management Information Systems	Total	-	-	-	-	-		-
	Federal (5307)	-	-	-	-	-	-	-
	Federal (CARES)	-	-	-	-	-		-
	Federal (ARPA)	-	-	-	-	-		-
	Federal (5310)	-	-	-	-	-		-
	State	-	-	-	-	-		-
	Local (Bond)	-	-	-	-	-		-
	Local (Assessment)	-	-	-	-	-		-
502 Transit Signal Priority <i>Metro awarded \$500,000 in federal ARPA funding to install transit signal priority technology along Washington Avenue and Forest Avenue in Portland. Additional \$171,200 applied for through PACTS FTA Section 5307 formula set-aside program for transit enhancements (approved). Additional award would add TSP to Brighton Ave. and Congress Street.</i> <i>Funds Remaining: \$8,574 (ME-2023-012), \$214,000 (ME-2024-010), \$151,000 (CARES- Awaiting funding obligation from FTA)</i>	Total	365,014	8,560	-	-	-		-
	Federal (5307)	171,200		-	-	-		-
	Federal (CARES)	151,000	-	-	-	-		-
	Federal (ARPA)	8,574	-	-	-	-		-
	Federal (5310)	-	-	-	-	-		-
	State	-	-	-	-	-		-
	Local (Bond)	-	-	-	-	-		-
	Local (Assessment)	34,240	8,560	-	-	-		-
503 CAD/AVL System Replacement <i>Unspent funding (\$1,172) from CARES Act funding allocated to AVL/AVA System; \$34,552 (ME-2024-010)</i> <i>Local funding remains from prior year budgets for which local match was collected but project was not included in PACTS program of projects for federal funding, or local match collected exceeded match requirements of grant (\$8,590- Electronic Signs, \$50,856- AVL/AVA).</i>	Total	67,528	-	-	-	-		-
	Federal (5307)	27,642	-	-	-	-		-
	Federal (CARES)	1,172	-	-	-	-		-
	Federal (ARPA)	-	-	-	-	-		-
	Federal (5310)	-	-	-	-	-		-
	State	-	-	-	-	-		-
	Local (Bond)	-	-	-	-	-		-
	Local (Assessment)	66,356	-	-	-	-		-
504 Office Phone System <i>2026 - Replace all workstations phones & acquire call monitoring software</i> <i>2027 - Automated off hours call center functionality / IVR</i>	Total			8,000	25,000	-	-	-
	Federal (5307)	-		-	20,000	-	-	-
	Federal (5310)	-		-	-	-	-	-
	State	-		8,000	-	-	-	-
	Local (Bond)	-		-	-	-	-	-
	Local (Assessment)				5,000	-	-	-
505 Fleet Cradlepoint Networking Hardware Replacement <i>2026 - Full fleet replacement</i>	Total			90,000	-	-	-	-
	Federal (5307)	-		-	-	-	-	-
	Federal (5310)	-		-	-	-	-	-
	State	-		90,000	-	-	-	-
	Local (Bond)	-		-	-	-	-	-
	Local (Assessment)			-	-	-	-	-
506 Office / Admin Workstation Replacements <i>2026 - 13 workstations + 22 docks</i> <i>2028 - 5 workstations</i>	Total			28,000		5,915	-	-
	Federal (5307)	-		-		4,732	-	-
	Federal (5310)	-		-		-	-	-
	State	-		28,000		-	-	-
	Local (Bond)	-		-		-	-	-
	Local (Assessment)			-		1,183	-	-
507 Maintenance / Fleet Management System Peripherals <i>2026 - 6 Wireless Android tablets and Inventory Scanner. Tablets will have wireless SIM cards until new facility investment/enhanced wireless network</i>	Total			-		-	-	-
	Federal (5307)	-		-		-	-	-
	Federal (5310)	-		-		-	-	-
	State	-		-		-	-	-
	Local (Bond)	-		-		-	-	-
	Local (Assessment)			-		-	-	-
508 Real Time Signs <i>2026 - CMS Deployment, 3 years hosting and licensing fees, 15-20 LCD and e-ink signs, solar power and installation fees</i> <i>So Portland ARPA Funding</i>	Total			175,000		-	-	-
	Federal (5307)	-		-		-	-	-
	Federal (ARPA)			175,000				
	Federal (5310)	-		-		-	-	-
	State	-		-		-	-	-
	Local (Bond)	-		-		-	-	-
	Local (Assessment)			-		-	-	-
509 On Fleet Infotainment <i>2027 - On fleet display signs that provide real time info, along with advertising opportunities to offset expenses.</i>	Total			-	125,000	-	-	-
	Federal (5307)	-		-	100,000	-	-	-
	Federal (ARPA)			-				
	Federal (5310)	-		-		-	-	-
	State	-		-		-	-	-
	Local (Bond)	-		-		-	-	-
	Local (Assessment)			-	25,000	-	-	-

GP Metro Cost/Revenue Allocation Summary

