Greater Portland Metro Board of Directors
Thursday, June 25, 2026
DRAFT Meeting Minutes

Board Member	Municipality	Role	Status
Ed Suslovic	Portland	President	Present
Linda Cohen	South Portland	Vice President	Present
Joshua Reny	South Portland	Treasurer	Present
John Thompson	Westbrook	Secretary	Present
Hope Cahan	Falmouth	Past President	Absent
Paul Bradbury	Portland	Member	Present
Christine Adamowicz	Brunswick	Member	Present (until 5pm)
Merrill Barter	Falmouth	Member	Present
Anna Bullett	Portland	Member	Present (until 5pm)
Julie Dubovsky	Yarmouth	Member	Present
Gabe Faulkner-Macklin	South Portland	Member	Absent
Jeff Levine	Portland	Member	Present
David Morse	Westbrook	Member	Present
Wes Pelletier	Portland	Member	Present
Tom Poirier	Gorham	Member	Absent
Steven Riley	South Portland	Member	Present
Bill Rixon	Freeport	Member	Present
Charles "Lou" Simms	Gorham	Member	Absent
Michael Shaughnessy	Westbrook	Member	Present

Staff Present	Identified Members of the Public
Glenn Fenton, Executive Director Chad Heid, Chief Transportation Officer Shelly Brooks, Chief Financial Officer Mike Tremblay, Director of Transit Development Megan Hannan, Director of Government Affairs & Community Engagement Denise Beck, Marketing Manager Sarah Goodhue, Customer Service Manager	No members of the public were in attendance at this meeting.

1. **The meeting was called to order by Board President Ed Suslovic at 4:00 pm**

2. **Public Comment**
   There were no members of the public present, and no comments.

3. **Meeting Minutes**
   Meeting minutes from the February 26 meeting were reviewed and approved.
   Approval moved by Josh Reny ,seconded by Jeff Levine, and after a roll call vote, unanimously approved by those present.

4. **Consent Agenda Approval**
   - The Board of Directors reviewed and approved the Metro business conducted by the Executive Committee on behalf of Board Members. Items reviewed were:
     - Revisions to Metro's Non-Union Salary Plan;
     - Procurement Exception Request;
     - Certifications and Assurances to authorize signature authority.
     - Scarborough Intergovernmental Agreement to facility and operation of new transit service in that community.

   - Ed Suslovic asked if there were any items to be removed from the consent agenda; there were none. Approval of the consent agenda was moved by Linda Cohen, seconded by John Thompson, and after a roll call vote, it was unanimously approved by those present.

5. **Executive Director's Report**
   - Glenn Fenton provided updates on several of Metro's initiatives and projects, reviewed recent ridership numbers, and the status of the BRT project. He also noted that the Facility Committee met earlier in the week and shared photos from the Metro employee BBQ that was held, June 24, the day prior to the meeting.
   - Glenn announced that the "Tap to Ride" fare payment option is scheduled to launch the week of July 13, 2026 with a full marketing campaign promoting its introduction. Several Board members had an opportunity to 'test the new option,' and commented on its benefits and convenience, especially for visitors.
   - Glenn introduced Metro's new Customer Service Manager Sarah Goodhue to the Board.
   - Slides of items included in the board packet.

6. **Amended FY 2026 Final Operating Budget and Capital Budget**
   - Staff asked for approval from the Board to amend the 2026 budget to fund the Scarborough transit pilot, planned to launch in October, and update facility/vehicle capital plans for PACTS TIP and future grant eligibility.
   - Approval to amend the 2026 budget was moved by Linda Cohen, seconded by Merrill Barter, and approved unanimously with a roll call vote.

7. **Annual Financial Audit**
   - Metro's Board Treasurer Josh Reny announced that the Metro's Annual Financial Audit, reviewed by RKO, had no deficiencies. The audit included (two) recommendations -- to formalize IT policies for security improvements and review inventory management procedures.
   - Glenn Fenton thanked Metro's Chief Financial Officer Shelly Brooks and the Finance Team for their hard work.
   - Ed Suslovic noted that the Finance Committee approved the staff recommendation, which followed financial review processes, to contract with RKO for another five years.

   - Josh Reny added that the Committee discussed whether RKO should perform the audit for another term or if they should look into another option. The Committee agreed on the recommendation, noting that RKO would have another management team review future audits.
   - Josh Reny made the motion to accept the Financial Audit, seconded by Paul Bradbury, and passed unanimounsly with a roll call vote.

8. **Recommended Fare Policy changes to regional fare policy.**

- Glenn Fenton provided background and analysis on Metro's recommendation to approve changes to the regional fare policy, which raises local and express fares for Greater Portland Metro and Biddeford Saco Old Orchard Beach Transit.
- He detailed the public involvement and peer review process, and reviewed all recommendations included in the fare policy change, adding that the changes would increase revenues by 6%. He noted that BSOOB Transit agreed to decrease their express service fares to match Greater Portland Metro fares.
- Motion to adopt the recommendation was made by Julie Dubovsky and seconded by John Thompsons.
- Chrissy Adamowicz expressed concern about raising Metro BREEZ fares from $4.00 to $4.50; especially for trips that are only between Freeport and Brunswick. She said she would not support the recommendation and asked if staff had considered zone pricing and if a lower price for BREEZ that could work.
- Glenn Fenton said that staff had discussed zone pricing previously, noting that it can be complicated; but, it does happen. He added that amending the policy would delay implementing the fare change on August 1, 2026. Paul Bradbury asked that staff evaluate the possibility of zone pricing in the future.
- Ed Suslovic asked for a roll call vote. Thirteen board members present voted to pass the recommendation; Chrissy Adamowicz vote not to pass.

9. Executive Director's Performance Assessment

- Ed Suslovic said the review and feedback from direct reports for Executive Director Glenn Fenton was overwhelmingly positive. As such, the board recommended a 3% salary increase, $3,000 one-time performance bonus, and $3,000 contribution to Glenn's retirement fund.
- Paul Bradbury motioned to accept, seconded by Steve Riley, and voted unanimously by the rest of the Board of Directors. (Chrissy and Anna had left the meeting and did not participate in the vote).
- Glenn thanked the Board and said, "He's happy in his role and is fortunate to have a competent staff."

10. Future Agenda Items

- Bus Rapid Transit
- Fare Policy Review
- Metro Operations and Maintenance Facility Replacement
- Metro Committee Structure
- 2027 Board Officers

11. Upcoming Meetings

- July Metro Board Recess
- Executive Director Glenn Fenton on sabbatical the month of July 2026.
- August Committee Meetings Resume
- Board of Directors – October 29, 2-26 at 4 pm

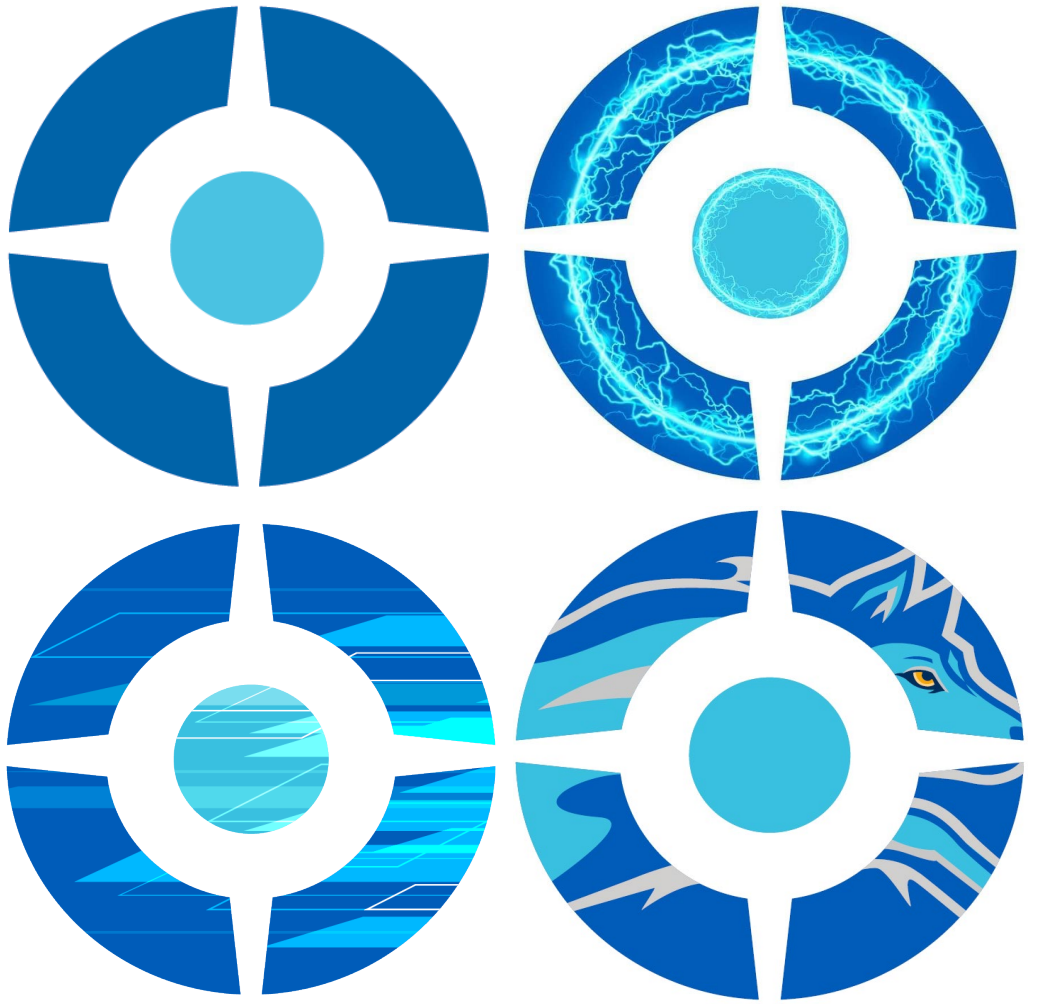
12. Adjournment

- Moved by Linda Cohen, Seconded by Merrill Barter. The meeting adjourned at 5:14 pm

GREATER PORTLAND METRO

Executive Director's Report

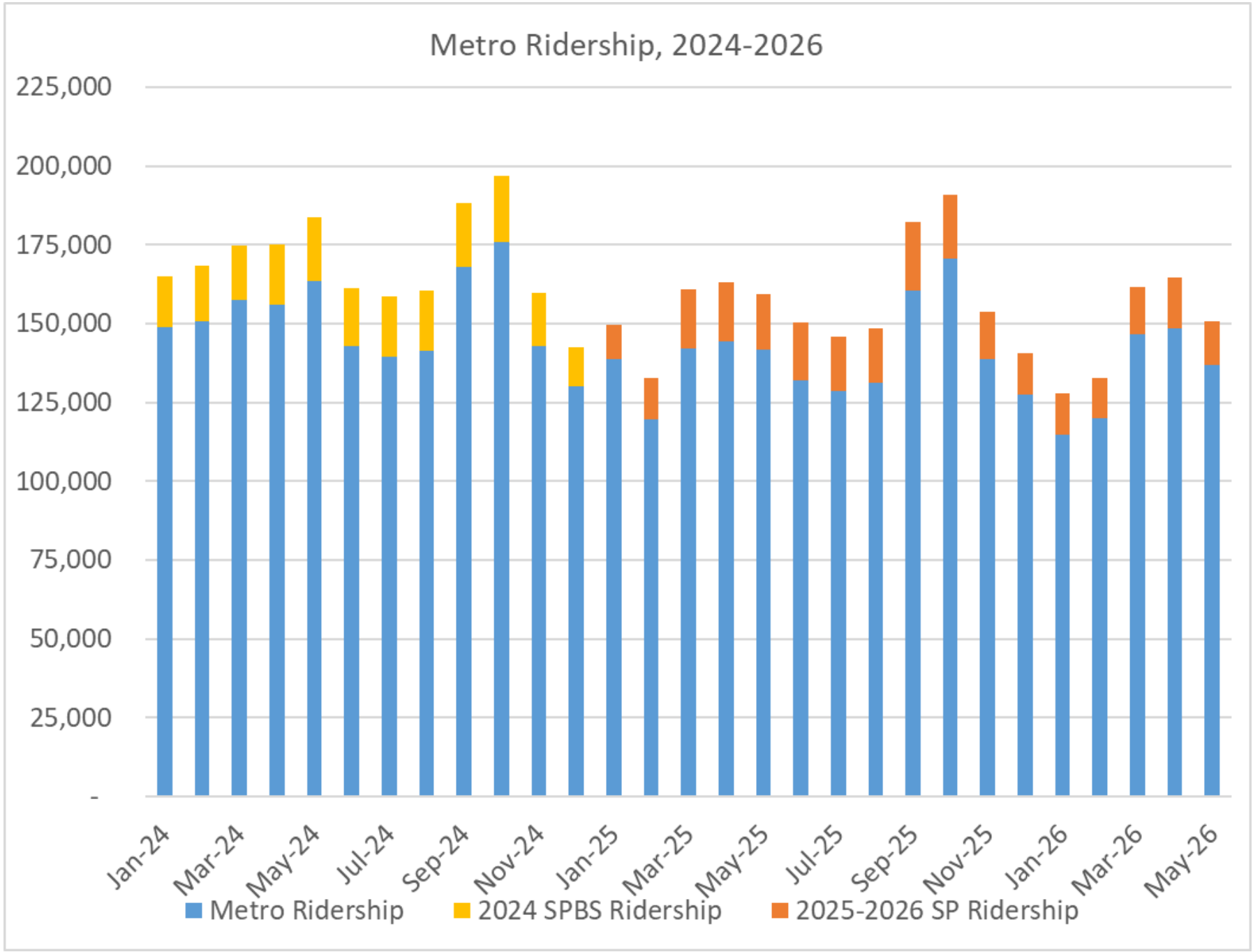
June 25, 2026



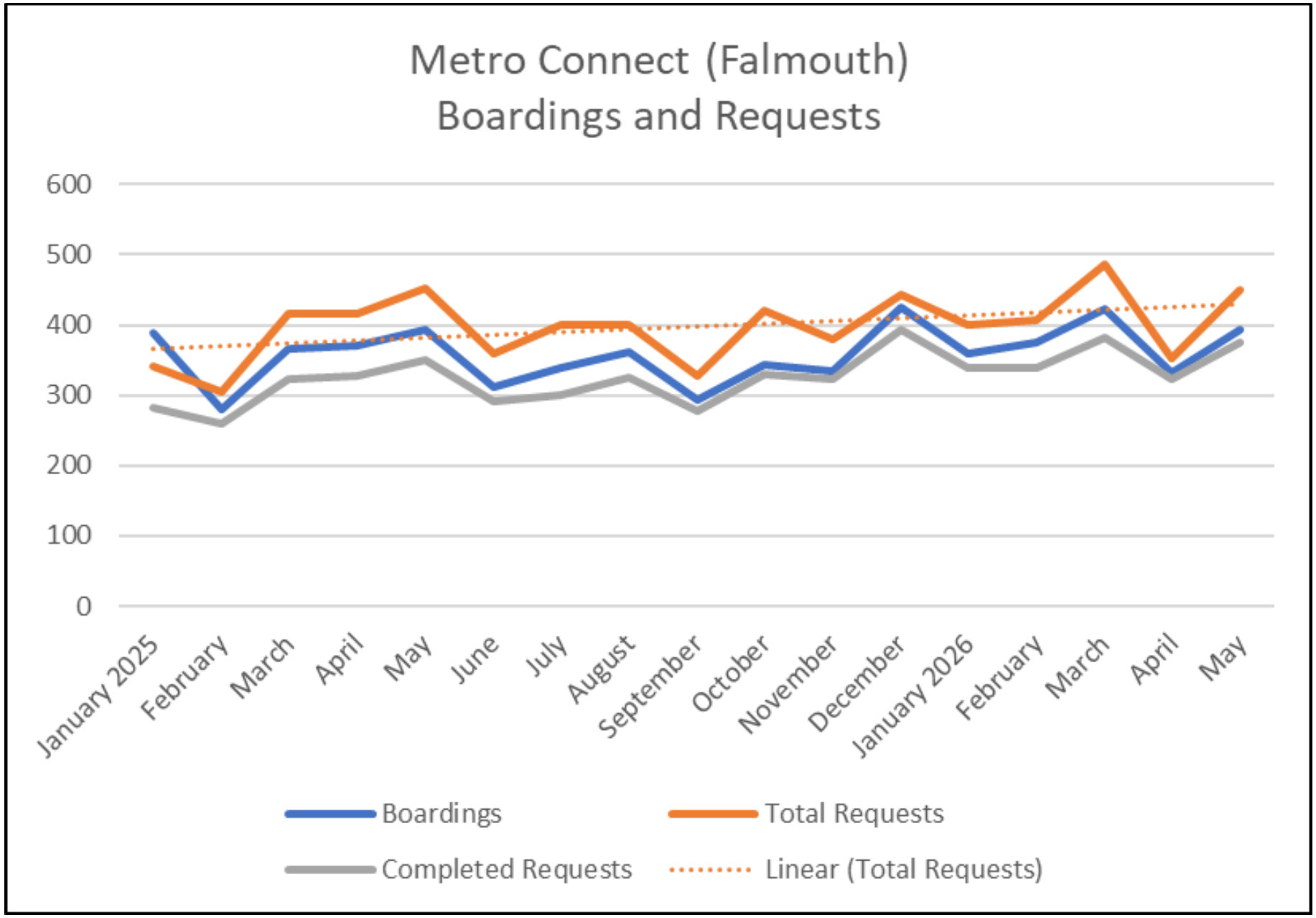
metro CONNECT

GREATER PORTLAND ON-DEMAND TRANSIT

Fixed Route Ridership

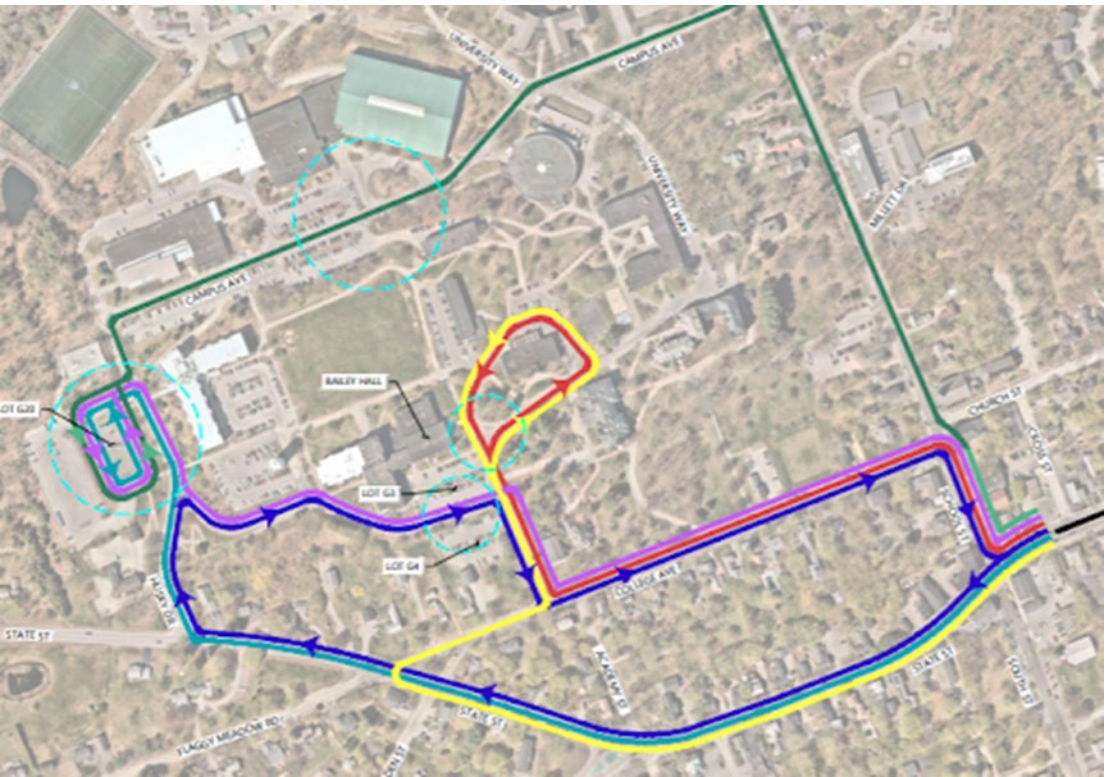


Metro Connect



Executive Director's Report

Bus Rapid Transit Update



- Continued efforts to get consensus on park and ride location.
- Working with USM to address the needs of both campus stations.
- Meeting with GPCOG staff to discuss next steps in building support.

Executive Director's Report

Transit Stop Access Project

- Falmouth (Clearwater Dr) construction completed.
- SMCC nearing completion
- Other locations in Westbrook and Portland to follow.



Executive Director's Report

Replacement Operations and Maintenance Facility

- Updated request submitted to PACTS TIP projects to include facility design/construction in MaineDOT Workplan
- Commercial appraisal expected in July.
- Facility conditions assessment conducted of 114 Valley St and 151 St. John St.
- Staff and consultant are actively developing a full alternatives analysis and preparing to recommend a course of action in August/September.



Executive Director's Report

Recent Events









Executive Director's Report

Employee Appreciation BBQ







Executive Director's Report

Executive Director's Sabbatical

- Executive Director receives a 6 week sabbatical every two years by contract.
- Planned leave is June 28 – July 31.
- Chad Heid will serve as Acting Executive Director for the first four weeks, Shelly Brooks will cover the last week.



Executive Director's Report

Tap to Ride





- "Tap to Ride" is ready for deployment.
- Soft launch July 6th
- Public launch July 13th
- Marketing efforts in production