

Planning and Operations Committee

March 16, 2026 | 2:00 pm – 3:30 pm



Onsite:

Greater Portland Transit District
114 Valley Street, Conference Room A | Portland, ME 04102

Remote:

Please click the link below to join the webinar:
Google Meet joining info
Video call link: <https://meet.google.com/wbq-uyvw-vgb>
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MEETING AGENDA

AGENDA ITEM	PRESENTER	ACTION or INFORMATION
1. Call Meeting to Order (2:00)	Jeff Levine, Committee Chair	N/A
2. Public Comment (2:00-2:05) The Planning & Operations Committee welcomes public comment. For items NOT listed on this agenda, the chair will recognize speakers at this point on the agenda. For items on the agenda, the chair will recognize public comment following the staff presentation. There is a 3-minute time limit per speaker.	Jeff Levine, Committee Chair	Information
3. Approval of Meeting Minutes (2:05-2:10) The committee will review and consider approving the minutes from the November meeting of the Planning and Operations Committee.	Jeff Levine, Committee Chair	Action
4. Operations Key Performance Indicators (2:10-2:25) Staff will report monthly updates on agency KPIs.	Metro Staff	Information
5. Scarborough Service Plan (2:25-2:40) Staff will provide updates on the engagement related to the planning and implementation efforts for the newly funded services, planned for a July deployment.	Metro Staff	Information
6. Fare Policy Review (2:40-3:00) Staff will present an update on the progress in evaluating fare structures among peer agencies, as well as possible scenarios for the future.	Metro Staff	Information

<p>7. South Portland Ridership Analysis (3:00-3:15) Staff will provide a summary analysis of ridership on routes #21, #24A, and #24B</p>	Metro Staff	Information
<p>8. Future Agenda Items (3:15-3:20) Committee members may request future agenda items.</p> <ul style="list-style-type: none"> • Bath Iron Works Ridership • Lewiston-Auburn-Portland service options and partnerships • Results of South Portland public outreach • TSAP project updates • Updates to the Metro Projects website • Shelter and stop standards 	Jeff Levine, Committee Chair	Information
<p>9. Upcoming Meetings (3:20-3:25)</p> <ul style="list-style-type: none"> • Advocacy Committee – March 19, 2026 at 3:00 pm • Executive Committee – March 26, 2026, at 3:30 pm • Finance Committee – April 1, 2026 at 3:00 pm • Market/Coms Committee – April 8, 2026 at 3:30 pm • Planning & Operations Committee – April 15, 2026 at 10:30am • Board of Directors – June 25 2026, at 4pm 	Jeff Levine, Committee Chair	Information
<p>10. Adjournment (3:25)</p>	Jeff Levine, Committee Chair	ACTION

As of November 9, 2022 Greater Portland METRO is holding meetings of the Board of Directors (and its committees) in hybrid format, both in person at METRO's offices and via webinar. The remote portions of all meetings are conducted in accordance with the requirements of [METRO's Remote Participation Policy](#) (adopted August 25, 2022) as well as LD 1772, PL 2022 Ch. 666, and 1 MRSA Chapter 13, Subchapter 1.



**Greater Portland Metro Executive Committee
Wednesday January 21, 2026:
DRAFT Meeting Minutes:**

Member	Municipality	Role	Status
Jeff Levine	Portland	Chair	Present
Julie Dubovsky	Yarmouth	Vice Chair	Not Present
Wes Pelletier	Portland	Member	Present
Gabe Faulkner-Macklin	South Portland	Member	Present

Staff Present	Identified Members of the Public
Chad Heid – Chief Transportation Officer Mike Tremblay – Director of Transit Development Megan Hannan – Director of Government Affairs and Community Engagement	Ed Suslovic – Board President

1. **With a Quorum in place, this meeting was called to Order By: Julie Dubovsky at 10:34 am**
2. **Public Comment:**
None
3. **Approval of November Meeting Minutes:**
The draft meeting minutes from the November 2025 committee meetings were provided in the agenda packet. **Gabe Faulkner-Macklin motioned to approve the meeting minutes as written, seconded by Julie Dubovsky. The motion passed unanimously.**
4. **Operations Key Performance Indicators:**
Chad Heid presented monthly ridership, service reliability, accident, customer engagement and fleet reliability data. Gabe Faulkner-Macklin asked a few questions about recent service changes, with Mike Tremblay providing a summary of the 2025 changes. Ed suggested that staff bring forward a comparison on the number of total complaints versus the number of unique people filing complaints. Committee Members and staff also discussed the shifts in ridership on the Husky given adjustments in where the students dorm locations are. Mike mentioned that staff can do some evaluation. Chad Heid also committed to presenting another analysis of ridership by revenue hour for each route at a future meeting.

5. Route #1 Atlantic Street Ridership:

Staff presented an analysis of ridership along Route #1, with special attention to the Atlantic Street portion. A recommendation by staff to eliminate this segment, with a condition that it not generate ridership by stop in the top 20% of stops on the route, was presented. Committee Members discussed the recommendation and suggested that the service should run through the tourist/summer season before a determination is made.

6. Scarborough Engagement Staff Update:

Mike Tremblay presented a series of slides that summarized the public outreach strategies and service considerations being contemplated. Committee Members and staff discussed elements of the service plan, the integration of microtransit with fixed route services, and the timeline for rolling the service.

7. Future Agenda Items:

In addition to the items suggested in the Agenda, Committee members requested future agenda items include:

- TSAP project updates
- Updates to the Metro Projects website
- Shelter and stop standards

8. Upcoming Meetings:

Julie Dubovsky reviewed the details of future Committee and Board meetings as presented in the meeting packet.

9. Adjournment:

Motion to Adjourn by Julie Dubovsky. Adjourned at 11:40am.