Greater Portland Metro Executive Committee

September 30, 2026

Meeting Minutes (Approved 10.19.26)

Committee Member:	Municipality:	Role:	Status:
Ed Suslovic	Portland	President	Present
Linda Cohen	South Portland	Vice President	Present
John Thompson	Westbrook	Secretary	Present
Joshua Reny	South Portland	Treasurer	Present (joined late)
Hope Cahan	Falmouth	Past President	Present (joined late)

Staff Present	Identified Members of the Public
Glenn Fenton, Executive Director Shelly Brooks, Chief Financial Officer Chad Heid, Chief Transportation Officer Mike Tremblay, Director of Transit Development Megan Hannan, Director of Government Affairs & Community Engagement Denise Beck, Exec. Assistant	No members of the public identified

1. **The meeting was called to order** by Ed Suslovic at 3:30 pm

2. **Public Comment:**
   No members of the public commented. Board Member John Thompson noted that he was happy to see buses in Scarborough (preparing for the Oct. 4, 2026 launch.

3. **Approval of the August 26, 2026 Minutes**
   The minutes form the August 26, 2026 Executive Committee Meeting were moved for approval by John Thompson, seconded by Linda Cohen, and approved unanimously.

4. **Executive Director's Report:**
   Glenn Fenton provided updates pertaining to Metro operations, service performance, external affairs, and major projects and initiatives. Updates included:
   - September ridership numbers are down 2% from 2025.
   - Metro Connect ridership remains strong, VIA is new microtransit vendor.
   - Westbrook High School ridership off to good start with new partnership.
   - Tap to Ride usage 200-300 daily; additional marketing support planned.
   - Staff met with FTA to coordinate environmental assessment prior to negotiation of acquisition; Facility Planning Committee will make recommendation on replacement facility to Metro Board of Directors at Oct. 29, 2026 meeting.
   - BRT Steering Committee met on Sept. 29, 2026 and supports bringing project information to the participant councils for workshops to provide updates.

- Review of Scarborough Launch event.
- Thank you and farewell to Metro CTO Chad Heid.

5. Update on MATI Agreement

Glenn Fenton proposed an amendment to Metro's pass agreement with Cumberland County which facilitates the MATI low-income pass program. Due to external delays in pass distribution, the program is projected to underspend its allocation unless the number of passholders is increased. To ensure full utilization of program funding, Cumberland County has requested an increase in the maximum number of active passes.

Recommendation: Increase maximum active passholders in Metro's pass agreement with Cumberland County by 115 accounts, from 270 to 385.

Motion to approve by John Thompson, seconded by Linda Cohen, and approved unanimously.

6. Public Transit Agency Safety Plan Updates

Chad Heid presented three updates to the agency safety plan (ASP) as adopted by the GP Metro Safety Committee, to comply with federal regulations.

- Set safety performance targets for the safety risk reduction program
- Provide a documented dispute resolution procedure for the Safety Committee that shows the Accountable Executive is excluded from resolving disputes.
- Include required targets across two service types (fixed route and demand response).

To satisfy the requirements, the updated ASP 1.6 (included in meeting materials) incorporates updated language to address safety performance targets, incorporates dispute resolution protocols, and adopts a complete set of mandated annual safety performance targets.

Ed Suslovic made a motion to adopt the updated Safety Plan. John Thompson moved to approve the motion, which was seconded by Linda Cohen, and approved unanimously by committee members present.

7. Procurement Exception Request

Metro's diesel fuel contract is projected to end in October 2026. Due to the current unfavorable diesel futures market, Glenn Fenton presented a procurement exception request related to the purchase of diesel fuel without a contract.

Recommendation:
Recommend the Executive Committee approve staff's request for a standing procurement exception for the purchase of diesel fuel. This exception shall stay in place until a competitive procurement is completed or until the amount expended under this exemption reaches $350,000. (Additional information is included in meeting materials)

Linda Cohen made a motion to accept the recommendation, which was seconded by Josh Reny, and approved unanimously by committee members present.

8. Future Agenda Items

- Triennial Review
- Metro Committee Structure
- Bus Rapid Transit
- Jewel Box Shelter
- Roux Partnership Update
- PACTS Funding Formula

Ed Suslovic noted that slate of officers for Metro's Board of Directors should be nominated at the next meeting.

9. Upcoming Meetings

- Finance Committee – October 7, 2026, at 3 pm (meeting to review draft budget)
- Facility Planning Committee – October 15, 2026 at 4 pm
- Executive Committee – ~~October 28, 2026, at 3:30 pm~~
  Meeting date changed to October 21 at 3:30 pm
- Board of Directors – October 29, 2026, at 4:00 pm
- Market/Coms Committee – November 4, 2026 at 3:30 pm
- Advocacy Committee – November 12, 2026 at 12:30 pm
- Planning & Ops Committee - Nov. 18, 2026 at 10:30 am

10. Adjournment:
Hope Cahan moved to adjourn the meeting, motion was seconded by Linda Cohen.
Ed Suslovic adjourned the meeting at 4:12 pm